

# **Illinois State Board of Education**

**End of School Year 2013 and  
Planning for School Year 2014**



## **Notice – This Webinar is being Recorded**

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This webinar is being recorded. Please do not provide any Student, Personal or Vendor information.

# Agenda

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- **Welcome/Introductions**
- **Recent SIS Enhancements**
- **Assessment Scores/Corrections/Unassigned**
- **Exiting 2013 Enrollments**
- **2014 School Year Changes**
- **New SIS Data Collections for School Year 2014**
- **SIS Summer Training**
- **Upcoming Key Dates**
- **Districts' Next Steps**
- **Where to Direct Questions**

# Welcome and Introductions

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## ■ ISBE Key Team Members

- Peter Godard                      Chief Performance Officer
- Deborah Trueblood              Division Supervisor, Data Analysis and Accountability
  
- Don Evans                        Chief Operating Officer and Director of Human Resources
- John Shake                       Division Administrator/Director, Information Technology
- Brent Engelman                 Division Supervisor, Information Technology

## ■ Presenters

- Howard Hammel                SIS Subcontractor Staff (IBM)
- Adam Lowery                    SIS Subcontractor Staff (IBM)
- Keith Goeckner                SIS Subcontractor Staff (IBM)
- Hamza Rashid                  SIS Subcontractor Staff (IBM)
- Felix Scopacasa                SIS Subcontractor Staff (IBM)

# Webinar Tips

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- **Tips for Listening**

- Computer speakers
- Headset connected to a computer
- Telephone

- **Tips for Speaking**

- Make sure you have a microphone plugged in or the computer you are using has a microphone before raising your hand
- Make sure all audio settings in the computer are un-muted and speakers are turned down before talking

- **Question & Answer**

- Question & Answer session will be held at the end of the Webinar
- Raise your hand to ask a question
- All text messages are logged
- Text questions will be posted in a Q&A document after the Webinar
- If you are using a phone the audio pin number must be typed in correctly before you can talk

- **Troubleshooting**

- If you are disconnected from the Webinar at any time you can click the link that was provided to you in your email or you can re-register for the Webinar to gain access
- If you are listening via phone and close out of the Webinar on your computer, you will be disconnected


# Recent SIS Enhancements

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- Added the following new Individual Student Reports:
  - Student Transfer Form
  - Student Profile
  - Student Profile (with page breaks)

# Recent SIS Enhancements




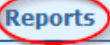
## ■ SIS Reports Screen – Choose Individual Student





Illinois State  
Board of Education


Student Information System  
View Report


Login: ISBEADMZZZ


[Home](#)  
[Student](#)   
Search SID  
Request New SID  
Exit Enrollment  
[Assessment](#)   
[Adjusted Cohorts](#)  
[Teacher](#)  
[Batch Files](#)   
[Reports](#)   
[Help](#)  
[ISBE Internal](#)  
[Log Out](#)


 **Student**


 **Assessments** (Pre-Id, Assessment Correction, Scores ISAT, IAA, PSAE)


 **Bilingual** (ELL Screener, ELL, ACCESS)


 **Course Assignment** (Student Information, Course Information, Student Outside Courses)


 **Demographics and Enrollment** (Demographics, Enrollment, Current vs. Previous Enrollment)


 **Discipline**


 **Early Learning** (Birth to 3, Early Childhood, Early Childhood Outcomes, Pre-K Follow-Up)


 **Homeless**

 **Individual Student**

Individual 

 **Teacher** (Course Assignment, Student/Teacher Course Assignment)

 **State Reporting** (Fall Enrollment Counts, Graduation Cohort, End of Year Reports)

 **Miscellaneous Reporting** (Multiple SID, Closed Schools, Missing Persons)

# Recent SIS Enhancements

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- Removed the Pre-K Follow-up data collection in SIS
  - Historical Pre-K Follow-up data is accessible thru SIS reports and request files
  - Starting with School Year 2013, ISBE will use the Final Letter Grade reported in the SIS Student Course Assignment for future Pre-K Follow-up studies.
  
- The Student Information System (SIS) is now integrated with the Employment Information System (EIS)
  - Teacher Course Assignments that are entered into SIS can be seen within EIS under the Courses tab.
  - Student counts are also displayed for each Teacher Course Assignment shown in EIS, provided the Student Course Assignments were entered into SIS correctly.



# Recent SIS Enhancements

---

## ■ How do I make my Teacher Course Assignments appear with Student Counts in EIS?

- Enter Employees into EIS
- Enroll Students into SIS
- Enter Teacher Course Assignments into SIS
  - Will populate the courses in EIS, based on the IEIN and the Employer
- Enter Student Course Assignments into SIS
  - Will populate the student count for the courses displayed in EIS, provided the Student Course Assignments are entered into SIS correctly

## ■ What links a Teacher Course Assignment to a Student Course Assignment?

- School Year
- Student Serving RCDTS / Teacher Location RCDTS
- Term
- State Course Code
- Section Number

# Recent SIS Enhancements

## ■ SIS Teacher /Student Course Assignment – Course Information Report

### 2013 Teacher/Student Course Assignment - Course Information (Detail)

5/1/2013

8:03:12AM

SIS Home District: ISBE Test District 999999999999

Selection Criteria:


Teacher: Smith, Joe P

IEIN: 999999999999

Term	State Course Code	Section	State Course Title								Home School				
Term 1	02056A000	621	Algebra II								9999999999999999				
Student ID	Student Name	Birth Date	Private School	Serving	Grade	Course Level	Course Setting	Credit	Start Date	Dual	Articulated	End Date	Grade A/T	Attend A/T	Final
999999999	Smith, Ann Lynn	01/01/1996	No	9999999999999999	11	General	Traditional	0.50	08/16/2012	No	No	12/21/2012	/	/	C
999999999	Jones, John Kyle	01/01/1996	No	9999999999999999	11	General	Traditional	0.50	08/16/2012	No	No	12/21/2012	/	/	D
999999999	Smith, Ann Lynn	01/01/1996	No	9999999999999999	11	General	Traditional	0.50	08/16/2012	No	No	12/21/2012	/	/	A
999999999	Wilson, John Kyle	01/01/1996	No	9999999999999999	11	General	Traditional	0.50	08/16/2012	No	No	12/21/2012	/	/	D
999999999	Smoot, Ann Lynn	01/01/1996	No	9999999999999999	11	General	Traditional	0.00	08/16/2012	No	No	11/05/2012	/	/	W
999999999	Greggs, John Kyle	01/01/1996	No	9999999999999999	11	General	Traditional	0.50	08/16/2012	No	No	12/21/2012	/	/	D

# Recent SIS Enhancements

## ■ EIS Courses Tab – Course Summary



**Illinois State Board of Education**  
Gery J. Chico, Chairman  
Dr. Christopher Koch, State Superintendent

**Employment Information System**  
Login: [ALOWRY](#) [Log Out](#)

**Course Summary** **Courses for School Year 2013**

Once you have reviewed the information click the cancel link to return to previous screen.

[Cancel](#)

# Assessment Scores/Corrections/Unassigned

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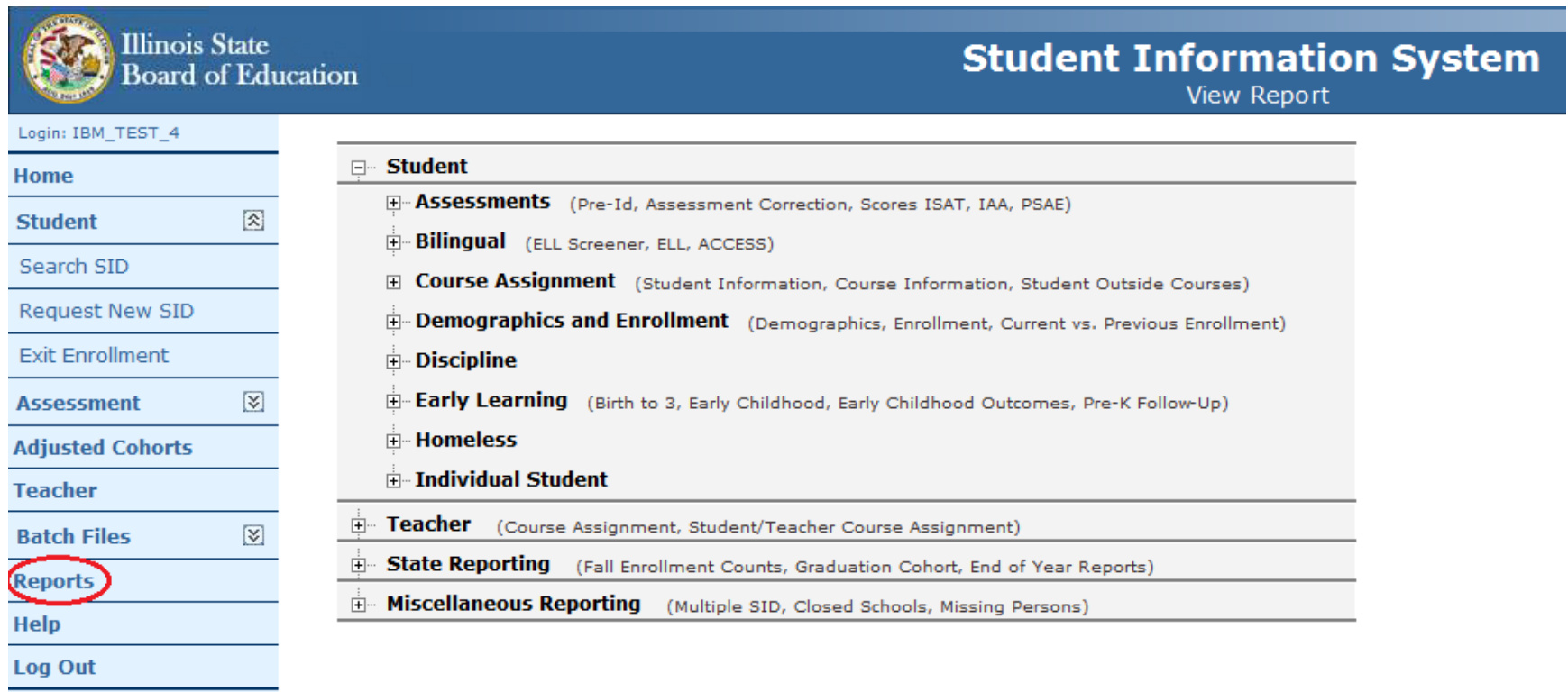
## ■ Assessment Correction Procedures


- Demographic, enrollment, and assessment details must reflect a student's status as of the last day of the district's assessment testing period.
- After the last day of the district's assessment testing period, corrections to a student's information will only update the captured assessment record being submitted to the assessment vendors; it does not also update student information in SIS.
  - Updates to active SIS student demographics, enrollment, program indicators, and enrollment exits are to continue through the end of the current school year.
  - If student demographic errors are identified in the Assessment Correction file, revisions must be made to both the Assessment Correction file and to SIS (via the Student Demographic/Enrollment batch process).
  - Note – Assessment Correction File is not for correcting ACCESS data. ACCESS will have a separate correction process in the future.
- Only Home Schools are permitted to correct and submit Assessment information to ISBE.

# Assessment Scores/Corrections/Unassigned

How do I verify my student's Assessment Correction information is correct?

## ■ SIS Reports




 Illinois State Board of Education

**Student Information System**  
View Report

Login: IBM\_TEST\_4


**Home**

**Student** 

Search SID


Request New SID

Exit Enrollment

**Assessment** 

**Adjusted Cohorts**

**Teacher**

**Batch Files** 

**Reports**

**Help**

**Log Out**

---

**Student**

- Assessments** (Pre-Id, Assessment Correction, Scores ISAT, IAA, PSAT)
- Bilingual** (ELL Screener, ELL, ACCESS)
- Course Assignment** (Student Information, Course Information, Student Outside Courses)
- Demographics and Enrollment** (Demographics, Enrollment, Current vs. Previous Enrollment)
- Discipline**
- Early Learning** (Birth to 3, Early Childhood, Early Childhood Outcomes, Pre-K Follow-Up)
- Homeless**
- Individual Student**

---

**Teacher** (Course Assignment, Student/Teacher Course Assignment)

---

**State Reporting** (Fall Enrollment Counts, Graduation Cohort, End of Year Reports)

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**Miscellaneous Reporting** (Multiple SID, Closed Schools, Missing Persons)

# Assessment Scores/Corrections/Unassigned

- Verify your Student Assessment Correction data
  - Reports → Student Assessments → Assessment Correction Summary

Illinois State Board of Education

Student Information System

View Report

Session Timeout: 19:55

Login: ALOWRY

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files

**Reports**

Help

ISBE Internal

Log Out

**Student**

**Assessments**

Assessment Pre-Id [Summary](#) [Detail](#)

Assessment Correction [Summary](#) [Detail](#)

Assessment Scores (Scale Score & Performance Level Only) [Summary](#) [Detail](#)

Assessment Subscores (Detailed Scores by Subject Area) [Summary](#) [Detail](#)

Assessment Score History [Detail](#)

Unassigned Test Results [Detail](#)

EXPLORE and PLAN Scores [Detail](#)

Location information Score [Summary](#) [Detail](#)

National Career Readiness Certificate (NCRC) Level [Summary](#) [Detail](#)

National Career Readiness Certificate (NCRC) 2-Page Certificate [Summary](#) [Detail](#)

**Bilingual** (ELL Screener, ELL, ACCESS)

**Course Assignment** (Student Information, Course Information, Student Outside Courses)

**Demographics and Enrollment** (Demographics, Enrollment, Current vs. Previous Enrollment)

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**State Reporting** (Fall Enrollment Counts, Graduation Cohort, End of Year Reports)

**Miscellaneous Reporting** (Multiple SID, Closed Schools, Missing Persons)

# Assessment Scores/Corrections/Unassigned

## ■ Select Test

The screenshot shows the Illinois State Board of Education Student Information System interface. On the left is a vertical navigation menu with the following items: Login: IBM\_TEST\_4, Home, Search SID, Request New SID, Assessment, Exit Enrollment, Teacher, Upload File, Download File, Reports (highlighted in red), Request File, Help, and Log Out. The main content area is titled 'Select Test :'. It contains five radio button options: ISAT, PSAE, IMAGE, IAA, and All. The 'All' option is selected and highlighted with a red square. Below the radio buttons is a 'Next' button, which is also highlighted with a red circle. At the bottom of the page, there is a footer with contact information: 'Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us' and 'Copyright © 2008-2012, Illinois State Board of Education'.

Illinois State Board of Education

Student Information System

Login: IBM\_TEST\_4

Home

Search SID

Request New SID

Assessment

Exit Enrollment

Teacher

Upload File

Download File

[Reports](#)

Request File

Help

Log Out

Select Test :

☐ ISAT

☐ PSAE

☐ IMAGE

☐ IAA

☒ All


Next

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# Assessment Scores/Corrections/Unassigned

## ■ Report Criteria Screen, Assessment Correction (Summary)




**Illinois State Board of Education**

**Student Information System**  
View Assessment Correction (Summary)

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 19:57

Login: IBM\_TEST\_4

[Home](#)  
[Student](#)   
[Search SID](#)  
[Request New SID](#)  
[Exit Enrollment](#)  
[Assessment](#)   
[Adjusted Cohorts](#)  
[Teacher](#)  
[Batch Files](#)   
[Reports](#)  
[Help](#)  
[Log Out](#)

**Assessment Correction (Summary)**  
**School Year**   
**School**   
☒ Home ☐ Serving ☐ Testing ☐ Home But Not Serving ☐ Serving But Not Home  
**Grade**   
**Student Tested or Did Not Test**   
**Race/Ethnicity**   
**Gender** ☒ Both ☐ Male ☐ Female  
**Homeless Indicator** ☒ Both ☐ Yes ☐ No  
**Migrant Indicator** ☒ Both ☐ Yes ☐ No  
**LEP Indicator** ☒ Both ☐ Yes ☐ No  
**IEP Indicator** ☒ Both ☐ Yes ☐ No  
**FRL/Low Income Indicator** ☒ Both ☐ Yes ☐ No  
**21st Century Indicator** ☒ Both ☐ Yes ☐ No  
**First Year In US** ☒ Both ☐ Yes ☐ No  
**Enr. in Home Sch. (o/b May 1)** ☒ Both ☐ Yes ☐ No  
**Enr. in Home Dist. (o/b May 1)** ☒ Both ☐ Yes ☐ No  
  
 or

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# Assessment Scores/Corrections/Unassigned

## Assessment Correction Summary Report

2013 Assessment Correction Summary		3/27/2013 1:14 pm
Assessment Home District: 000000000000 School District 000		
Grade: All	Total	
Total Students:	2900	
Grade: 11 - Grade 11	7	
Grade: 3 - Grade 3	520	
Grade: 4 - Grade 4	495	
Grade: 5 - Grade 5	465	
Grade: 6 - Grade 6	476	
Grade: 7 - Grade 7	477	
Grade: 8 - Grade 8	460	
Race: American Indian or Alaska Native (12)	1	
Race: Black or African American (14)	2865	
Race: Hispanic or Latino (11)	20	
Race: Native Hawaiian or Other Pacific Islander (15)	2	
Race: Two or More Races (17)	3	
Race: White (16)	9	
Homeless Indicator: Yes	74	
Homeless Indicator: No	2826	
Migrant Indicator: Yes		
Migrant Indicator: No		
LEP Indicator: Yes		
LEP Indicator: No		
IEP Indicator: Yes		
IEP Indicator: No		
FRL Indicator: Yes		
FRL Indicator: No		
21st Century Indicator: Yes		
21st Century Indicator: No		
First Year In US: Yes		
First Year In US: No		
First Year In US: Not Provided		
Years in TBE/TPI: 01		
Years in TBE/TPI: 03		
Years in TBE/TPI: 07		
Years Since Exit TBE/TPI: 01		
Years Since Exit TBE/TPI: 03		
Enrolled in Home School by May 1st: Yes		
Enrolled in Home School by May 1st: No		
Enrolled in Home School by May 1st: Not Provided		
Enrolled in Home District by May 1st: Yes		
Enrolled in Home District by May 1st: No		
Enrolled in Home District by May 1st: Not Provided		
Test To Be Taken: IAA		
Test To Be Taken: ISAT		
Tested: Yes		
Tested: No		

Enrolled in Home School by May 1st: Yes	120
Enrolled in Home School by May 1st: No	2780
Enrolled in Home School by May 1st: Not Provided	0
Enrolled in Home District by May 1st: Yes	124
Enrolled in Home District by May 1st: No	2776
Enrolled in Home District by May 1st: Not Provided	0
Test To Be Taken: IAA	49
Test To Be Taken: ISAT	2851
Tested: Yes	2900
Tested: No	0

# Assessment Scores/Corrections/Unassigned

- **Verify your Student Assessment Correction data**
  - Reports → Student Assessments → Assessment Correction Detail

Illinois State Board of Education

Student Information System

View Report

Session TIMEOUT 19:23

Login: ALOWRY

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files

**Reports**

Help

ISBE Internal

Log Out

**Student**


- Assessments**
  - Assessment Pre-Id [Summary](#) [Detail](#)
  - Assessment Correction [Summary](#) [Detail](#)
  - Assessment Scores (Scale Score & Performance Level Only) [Summary](#) [Detail](#)
  - Assessment Subscores (Detailed Scores by Subject Area) [Summary](#) [Detail](#)
  - Assessment Score History [Detail](#)
  - Unassigned Test Results [Detail](#)
  - EXPLORE and PLAN Scores [Detail](#)
  - Locating Information Score [Summary](#) [Detail](#)
  - National Career Readiness Certificate (NCRC) Level [Summary](#) [Detail](#)
  - National Career Readiness Certificate (NCRC) 2-Page Certificates [Detail](#)
- Bilingual** (ELL Screener, ELL, ACCESS)
- Course Assignment** (Student Information, Course Information, Student Outside Courses)
- Demographics and Enrollment** (Demographics, Enrollment, Current vs. Previous Enrollment)
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# Assessment Scores/Corrections/Unassigned


## ■ Select Test

**Illinois State  
Board of Education**

**Student Information System**

Login: IBM\_TEST\_4


**Home**

**Student** 

Search SID


Request New SID

Exit Enrollment

**Assessment** 

**Adjusted Cohorts**

**Teacher**

**Batch Files** 

**Reports**

**Help**

**Log Out**

**Select Test :**

☐ ISAT

☐ PSAE


☐ IMAGE

☐ IAA

☒ All

# Assessment Scores/Corrections/Unassigned

## ■ Report Criteria Screen, Assessment Correction (Detail)




**Illinois State  
Board of Education**

**Student Information System**  
View Assessment Correction (Detail)

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 19:24

Login: IBM\_TEST\_4

[Home](#)  
[Student](#)   
[Search SID](#)  
[Request New SID](#)  
[Exit Enrollment](#)  
[Assessment](#)   
[Adjusted Cohorts](#)  
[Teacher](#)  
[Batch Files](#)   
[Reports](#)  
[Help](#)  
[Log Out](#)

**Assessment Correction (Detail)**  
**School Year**   
**School**   
☒ Home ☐ Serving ☐ Testing ☐ Home But Not Serving ☐ Serving But Not Home  
**Grade**   
**Student Tested or Did Not Test**   
**Race/Ethnicity**   
**Gender** ☒ Both ☐ Male ☐ Female  
**Homeless Indicator** ☒ Both ☐ Yes ☐ No  
**Migrant Indicator** ☒ Both ☐ Yes ☐ No  
**LEP Indicator** ☒ Both ☐ Yes ☐ No  
**IEP Indicator** ☒ Both ☐ Yes ☐ No  
**FRL/Low Income Indicator** ☒ Both ☐ Yes ☐ No  
**21st Century Indicator** ☒ Both ☐ Yes ☐ No  
**First Year In US** ☒ Both ☐ Yes ☐ No  
**Enr. in Home Sch. (o/b May 1)** ☒ Both ☐ Yes ☐ No  
**Enr. in Home Dist. (o/b May 1)** ☒ Both ☐ Yes ☐ No  
**Report** ☒ All ☐ Errors Only  
**Sort By**   
 or

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# Assessment Scores/Corrections/Unassigned

## Assessment Correction Detail Report

### 2013 Assessment Correction Report (Detail)

3/27/2013 1:47 pm

Assessment Home District: 000000000000 School District 000

Selection Criteria: None Sorted By: grade at testing

Columns	E	LEP Indicator	J	First Year in U.S.	N	Enrolled in Home District On or Before May 1
A Race Codes	F	IEP Indicator	K	Year in Any Illinois-Approved TBE/TPI Program (excluding Pre-K and K)	O	Test To Be Taken
B Gender Codes	G	FRL/Low Income Indicator	L	Year Since Exited TBE/TPI Program	P	Tested
C Homeless Indicator	H	21st Century Indicator	M	Enrolled in Home School On or Before May 1	Q	Reason for not testing
D Migrant Indicator	I	Grade			R	Error - Missing Data

Reasons For Not Testing:	Codes 01 through 10 and 15-17 may be applied to any grade 3-8, 11 and 12 records. Codes 11, 12, 13 and 14 apply only to grade 12 records.					
01 - Medically Exempt	02 - Homebound Exempt	03 - In Jail/Locked Facility				
04 - Out of State/Country	05 - Not Enrolled	06 - Not In Valid Grade				
07 - Transferred Out During Testing	08 - Transferred In During Testing	09 - Deceased				
10 - Absent	11 - Non-Regular Diploma Receipt	12 - New to Illinois Public School in Grade 12				
13 - IAA Eligible Previous Year	14 - Local Evidence of PSAT	15 - Refusal but Present to Test				
16 - Part-Time Enrollment	17 - Student Not Required to Participate in State Assessment					

Student ID	Student Name	Birth Date	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	SIS Home School	Serving School	Testing School	R
1946	ABRAM	104	14	M	N	N	N	N	Y	N	03	N	07	03	Y	Y	ISAT	Y		2055	2055	2055	
1805	ADDISC	101	14	M	N	N	N	N	Y	N	03	N	07	03	N	N	ISAT	Y		2056	2056	2056	
1020	ALDRIT	104	14	M	N	N	N	Y	Y	N	03	N	07	03	N	N	ISAT	Y		2038	2038	2038	
1149	ALLEN,	104	14	F	N	N	N	N	N	N	03	N	07	03	N	N	ISAT	Y		2008	2008	2008	
1747	ALLEN,	104	14	F	N	N	N	N	Y	N	03	N	07	03	N	N	ISAT	Y		2055	2055	2055	
1997	ANDER	103	14	M	N	N	N	N	Y	N	03	N	07	03	N	N	ISAT	Y		2055	2055	2055	


# Assessment Scores/Corrections/Unassigned

---

- How do I make additions/updates to Assessment Correction information online through IWAS/SIS?
  - Login to ISBE SIS via IWAS.
  - Click the Assessment link on the ISBE SIS Home Page.
  - Retrieve student information by searching with the student's SID and one of the following – Last Name, First Name, or Date of Birth.
  - Enter or update the student's assessment information.
  - Review the student's assessment information for accuracy.
  - Click Submit to complete the update.

# Assessment Scores/Corrections/Unassigned

## ■ Assessment Record Search



**Illinois State Board of Education**

**Student Information System**  
Student Assessment

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:57

Login: IBM\_TEST\_4

**Home**  
**Student**   
Search SID  
Request New SID  
Exit Enrollment  
**Assessment**  
Adjusted Cohorts  
Teacher  
Batch Files   
Reports  
Help  
Log Out

To Search for Student Assessment data, please provide student SID, the Assessment Year and at least one of the following :

- Last Name
- First Name
- Date of Birth

Then click the 'Search' button.

Fields marked with an asterisk \* are required.

**Search Criteria**

\*SID

AND AT LEAST ONE BELOW

\*Legal Last Name  \*Legal First Name

\*Date of Birth (mm/dd/yyyy)


Test	Grade	Last Day of Testing Window	Last Day of Assessment Correction
ISAT	3,4,5,6,7,8	03/16/2012	06/18/2012
PSAE	11	05/09/2012	07/17/2012
IAA	3,4,5,6,7,8,11	03/16/2012	06/18/2012

Assessment Year: 2012

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# Assessment Scores/Corrections/Unassigned

## ■ Assessment Record Test/Grade



**Illinois State  
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**Student Information System**  
Student Assessment

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 19:56

Login: IBM\_TEST\_4

[Home](#)  
[Student](#)   
[Search SID](#)  
[Request New SID](#)  
[Exit Enrollment](#)  
[Assessment](#)  
[Adjusted Cohorts](#)  
[Teacher](#)  
[Batch Files](#)   
[Reports](#)  
[Help](#)  
[Log Out](#)

Please enter the student's assessment information.

Fields marked with an asterisk \* are required.

Student ID (SID)	123456789	Student SAP ID	<input type="text"/>
* Legal Last Name	<input type="text" value="SMITH"/>	* Legal First Name	<input type="text" value="JOHN"/>
* Legal Middle Name	<input type="text"/>	* Date of Birth (mm/dd/yyyy)	<input type="text" value="09/13/2000"/>
* Test Name	<input type="text" value="ISAT"/>	* Grade	<input type="text" value="5 - Grade 5"/>


Next

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# Assessment Scores/Corrections/Unassigned

## ■ Assessment Correction Record



**Illinois State  
Board of Education**

**Student Information System**  
Student Assessment

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 19:57

Login: IBM\_TEST\_4

[Home](#)  
[Student](#)   
[Search SID](#)  
[Request New SID](#)  
[Exit Enrollment](#)  
[Assessment](#)  
[Adjusted Cohorts](#)  
[Teacher](#)  
[Batch Files](#)   
[Reports](#)  
[Help](#)  
[Log Out](#)

The information you are providing will update the Assessment Correction Report.

Fields marked with an asterisk \* are required.

**\*Home School RCDTS**  
RCDT : 12345675500  
Region : ROE  
School : Category : Public Districts/Schools  
District / Entity :

**\*Serving School RCDTS**  
☒ Same as Home RCDTS  
☐ Enter the 15 digit RCDTS code   
☐ Select Region, Category, District and School  
Region :   
Category :   
District / Entity :   
School :

**\*Testing School RCDTS**  
☒ Same as Home RCDTS ☐ Same as Serving RCDTS  
☐ Enter the 15 digit RCDTS code   
☐ Select Region, Category, District and School  
Region :   
Category :   
District / Entity :   
School :


Enrolled in Home School On or Before May 1	<input type="radio"/> Yes <input checked="" type="radio"/> No	Enrolled in Home District On or Before May 1	<input type="radio"/> Yes <input checked="" type="radio"/> No
Year in Any Illinois-Approved TBE/TPI Program	<input type="text" value="Not in TBE/TPI Program"/>	First Year In U.S.	<input type="radio"/> Yes <input checked="" type="radio"/> No
Year Since Exited TBE/TPI Program	<input type="text" value="Not in TBE/TPI Program"/>		

Next

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# Assessment Scores/Corrections/Unassigned

## ■ Assessment Correction Record



**Illinois State  
Board of Education**

**Student Information System**  
Student Assessment

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 18:50

Login: IBM\_TEST\_4

[Home](#)  
[Student](#)   
[Search SID](#)  
[Request New SID](#)  
[Exit Enrollment](#)  
**Assessment**  
[Adjusted Cohorts](#)  
[Teacher](#)  
[Batch Files](#)   
[Reports](#)  
[Help](#)  
[Log Out](#)

**Please Select Assessment Information For The Student:**

**SID:** **Last Name:** **First Name:** **Middle Name:**

**\*Student Tested** ☒ Yes ☐ No

**\*Gender**  **\*Race**


<b>Homeless</b>	<input type="radio"/> Yes <input checked="" type="radio"/> No	<b>Migrant</b>	<input type="radio"/> Yes <input checked="" type="radio"/> No
<b>Limited English Proficiency (LEP)</b>	<input type="radio"/> Yes <input checked="" type="radio"/> No	<b>Individualized Education Program (IEP)</b>	<input type="radio"/> Yes <input checked="" type="radio"/> No
<b>Free or Reduced Price Lunch (FRL) / Low Income</b>	<input type="radio"/> Yes <input checked="" type="radio"/> No	<b>21st Century Community Learning Centers</b>	<input type="radio"/> Yes <input checked="" type="radio"/> No

Next

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# Assessment Scores/Corrections/Unassigned

## ■ Assessment Correction Record



**Illinois State  
Board of Education**

**Student Information System**  
Student Assessment - Review

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 19:25

Login: IBM\_TEST\_4

[Home](#)  
[Student](#)   
[Search SID](#)  
[Request New SID](#)  
[Exit Enrollment](#)  
[Assessment](#)  
[Adjusted Cohorts](#)  
[Teacher](#)  
[Batch Files](#)   
[Reports](#)  
[Help](#)  
[Log Out](#)

Please review the information before submitting your request.

- If you need to correct any information, press **CHANGE** button in the appropriate section.
- If you are ready to submit your request, press **SUBMIT** button.

Student ID (SID)	123456789	Student SAP ID	
Legal Last Name	SMITH	Legal First Name	JOHN
Legal Middle Name		Date of Birth (mm/dd/yyyy)	09/13/2000
Test Taken	ISAT	Valid Grade When Testing	5 - Grade 5
<a href="#">Change</a>			

Home School RCDTS	12345678910003 - Elem School -- 0003	Serving School RCDTS	12345678910003 - Elem School -- 0003
Testing School RCDTS	12345678910003 - Elem School -- 0003		
Enroll in Home School On or Before May	No	Enroll in Home District On or Before May	No
Year in Any IL-Approved TBE/TPI Program	07-Not in TBE/TPI Program	First Year in U.S.	No
Year Since Exited TBE/TPI Program	03-Not in TBE/TPI Program		
<a href="#">Change</a>			

Status (Tested?)	Yes	Reason Not Testing	
Gender	Male	Race	Black or African American
Homeless	No	Migrant	No
Limited English Proficiency (LEP)	No	Individualized Education Program (IEP)	No
Free or Reduced Price Lunch (FRL) / Low Income	No	21st Century Community Learning Centers	No
<a href="#">Change</a>			

[Submit](#)

# Assessment Scores/Corrections/Unassigned

## ■ Assessment Correction Record – Successful Update

The screenshot displays the Illinois State Board of Education Student Information System interface. The header includes the ISBE logo, the text "Illinois State Board of Education", and the system title "Student Information System" with the subtitle "Student Assessment - Result". Navigation links for "SIS HOME", "ISBE HOME", and "LOGOFF" are in the top right. A session timer shows "SESSION TIMEOUT 19:54". A left sidebar contains a menu with items: "Login: IBM\_TEST\_4", "Home", "Student" (with a magnifying glass icon), "Search SID", "Request New SID", "Exit Enrollment", "Assessment", "Adjusted Cohorts", "Teacher", "Batch Files" (with a checkmark icon), "Reports", "Help", and "Log Out". A red-bordered message box in the center states: "Your Student Assessment update was successful. You may review these changes on the Assessment Correction Report." The footer contains contact information for the Call Center and a copyright notice for 2003-2012.

Illinois State Board of Education

Student Information System  
Student Assessment - Result

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:54

Login: IBM\_TEST\_4

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files

Reports

Help

Log Out

**Your Student Assessment update was successful.**  
**You may review these changes on the Assessment Correction Report.**

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or [Click here to Contact Us](#)  
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# Assessment Scores/Corrections/Unassigned

---



- “Reason For Not Testing”

- As long as a student participated in at least one session for each test content area (reading, mathematics, and science, as applicable by grade), there is no need to provide a reason for not testing. However, if a student misses all the sessions from one or more of the specific content areas, ISBE expects districts to provide a reason for not testing. The related codes are listed online at [http://www.isbe.net/sis/pdf/not\\_testing.pdf](http://www.isbe.net/sis/pdf/not_testing.pdf).
- After scores are posted, all records that contain a blank or “NR” (No Response) in the reading or mathematics scale score column will be counted as “absent” for Adequate Yearly Progress (AYP) reading and mathematics participation calculations, until the district enters a reason for not testing. One exception is for reading, for students who are “First Year in U.S.” For more details, visit [http://www.isbe.net/assessment/pdfs/asmt\\_scores\\_desc.pdf](http://www.isbe.net/assessment/pdfs/asmt_scores_desc.pdf).

# Assessment Scores/Corrections/Unassigned

---

## ■ List of “Reasons For Not Testing”

- 01 - Medically Exempt (Exempt from State Testing)
- 02 - Homebound Exempt (Exempt from State Testing)
- 03 - In Jail/Locked Facility (Exempt from State Testing)
- 04 - Out of State/Country (Exempt from State Testing)
- 05 - Not Enrolled
- 06 - Not In Valid Grade
- 07 - Transferred Out During Testing
- 08 - Transferred In During Testing
- 09 - Deceased
- 10 - Absent
- 15 - Refusal -  Updated
- 16 - Part-Time Enrollment (Exempt from State Testing for Applicable Content Areas)
- 17 - Student Not Required to Participate in State Assessment (Exempt from State Testing)
- 18 - PSS-SIS Use Only (Exempt from State Testing) –  NEW

# Assessment Scores/Corrections/Unassigned

---

- Updated “Reason For Not Testing” Code
  - 15 – Refusal
    - Student was presented a test booklet but refused to engaged in the test.
  
- New “Reason For Not Testing” Code
  - 18 – PSS-SIS Use Only (Exempt from State Testing)
    - This reason for not testing is applied automatically to any SIS enrollment record that has YES set for the Private School Student (PSS) Indicator. (Districts may use the reason code 16 for records where the Private School Student Indicator was incorrectly set to NO.)

# Assessment Scores/Corrections/Unassigned


---

- How do I submit the Reason for Not Testing if a student misses all sessions from **all content areas**?
  - Login to ISBE SIS via IWAS.
  - Click the Assessment link on the ISBE SIS Home Page.
  - Enter the student's SID and one of the following – Last Name, First Name, or Date of Birth.
  - Enter or update the student's assessment information.
    - Select “**No**” for the “Student Tested” response
    - SIS will automatically prompt you to enter a “Reason For Not Testing”
  - Review the student's assessment information for accuracy.
  - Click Submit to complete the update.



# Assessment Scores/Corrections/Unassigned

## ■ Assessment Correction Record

**Illinois State  
Board of Education**


**Student Information System**  
Student Assessment

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 19:52

Login: RCDT432


[Home](#)

[Student](#) 

[Search SID](#)


[Request New SID](#)

[Exit Enrollment](#)

[Assessment](#) 

[Adjusted Cohorts](#)

[Teacher](#)

[Batch Files](#) 

[Reports](#)

[Help](#)


[Log Out](#)

**Please Select Assessment Information For The Student:**

SID: 999999999      Last Name: Smith      First Name: Jane      Middle Name: Karen

**\*Student Tested**    ☐ Yes    ☒ No

**\*Gender**

**\*Reason Not Testing** 

**\*Race/Ethnicity**

Homeless	<input type="radio"/> Yes <input checked="" type="radio"/> No
Limited English Proficiency (LEP)	<input type="radio"/> Yes <input checked="" type="radio"/> No
Free or Reduced Price Lunch (FRL) / Low Income	<input type="radio"/> Yes <input checked="" type="radio"/> No

Medically Exempt	<input type="radio"/> Yes <input checked="" type="radio"/> No
Homebound Exempt	<input type="radio"/> Yes <input checked="" type="radio"/> No
In Jail/Locked Facility	<input type="radio"/> Yes <input checked="" type="radio"/> No
Out of State/Country	<input type="radio"/> Yes <input checked="" type="radio"/> No
Not Enrolled	<input type="radio"/> Yes <input checked="" type="radio"/> No
Not In Valid Grade	<input type="radio"/> Yes <input checked="" type="radio"/> No
Transferred Out During Testing	<input type="radio"/> Yes <input checked="" type="radio"/> No
Transferred In During Testing	<input type="radio"/> Yes <input checked="" type="radio"/> No
Deceased	<input type="radio"/> Yes <input checked="" type="radio"/> No
Absent	<input type="radio"/> Yes <input checked="" type="radio"/> No
Refusal but Present to Test	<input type="radio"/> Yes <input checked="" type="radio"/> No
Part-Time Enrollment	<input type="radio"/> Yes <input checked="" type="radio"/> No
Student Not Required to Participate in State Assessment	<input type="radio"/> Yes <input checked="" type="radio"/> No

(IEP)	<input type="radio"/> Yes <input checked="" type="radio"/> No
g Centers	<input type="radio"/> Yes <input checked="" type="radio"/> No

Next

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<https://secqa1.isbe.net/SIS/Main/wfMainPage.aspx>      Copyright © 2003-2013, Illinois State Board of Education


# Assessment Scores/Corrections/Unassigned

---

- How do I submit the “Reason for Not Testing” if a student tested in some content areas (Reading, Mathematics and Science) but did not test in at least one area?
  - Login to ISBE SIS via IWAS.
  - Click the Assessment link on the ISBE SIS Home Page.
  - Enter the student’s SID and one of the following – Last Name, First Name, or Date of Birth.
  - Enter or update the student’s assessment information.
    - Select “**Yes**” for the “Student Tested” response
    - SIS will automatically prompt you to enter a “Reason For Not Testing”
  - Review the student’s assessment information for accuracy.
  - Click Submit to complete the update.

# Assessment Scores/Corrections/Unassigned

## ■ Assessment Correction Record



**Illinois State Board of Education**

**Student Information System**  
Student Assessment

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 18:51

Login: IBM\_TEST\_4

[Home](#)  
[Student](#)   
[Search SID](#)  
[Request New SID](#)  
[Exit Enrollment](#)  
**Assessment**  
[Adjusted Cohorts](#)  
[Teacher](#)  
[Batch Files](#)   
[Reports](#)  
[Help](#)  
[Log Out](#)

**Please Select Assessment Information For The Student:**

SID: 123456789      Last Name: Smith      First Name: John      Middle Name:

**\*Student Tested** ☒ Yes ☐ No      **\*Reason Not Testing**

**\*Gender**       **\*Race**

Homeless	<input type="radio"/> Yes <input checked="" type="radio"/> No	Migrant	<input type="radio"/> Yes <input checked="" type="radio"/> No
Limited English Proficiency (LEP)	<input type="radio"/> Yes <input checked="" type="radio"/> No	Individualized Education Program (IEP)	<input type="radio"/> Yes <input checked="" type="radio"/> No
Free or Reduced Price Lunch (FRL) / Low Income	<input type="radio"/> Yes <input checked="" type="radio"/> No	21st Century Community Learning Centers	<input type="radio"/> Yes <input checked="" type="radio"/> No

Next

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# Assessment Scores/Corrections/Unassigned

---

- How do I verify my students are not missing Assessment Scores?
  - Run an Assessment Scores Summary Report
    - Select Test: All
    - Make any appropriate report criteria selections (such as choosing a specific school), or leave the defaults
    - Create the report
    - The number of “Active Students With No Test” should be 0

# Assessment Scores/Corrections/Unassigned

## ■ Assessment Scores – Summary Report

The screenshot displays the Illinois State Board of Education Student Information System interface. The left sidebar contains a navigation menu with the following items: Home, Student, Search SID, Request New SID, Exit Enrollment, Assessment, Adjusted Cohorts, Teacher, Batch Files, Reports (circled in red), Help, and Log Out. The main content area is titled 'Student Information System' and 'View Report'. It features a 'Student' section with a list of assessment-related links: Assessment Pre-Id, Assessment Correction, Assessment Scores (Scale Score & Performance Level Only) (circled in red), Assessment Subscores (Detailed Scores by Subject Area), Assessment Score History, Unassigned Test Results, and Plan and Explore Score. Each link has a corresponding 'Summary' or 'Detail' link next to it. Below the 'Assessments' section, there are several expandable categories: Bilingual (ELL Screener, ELL, ACCESS), Course Assignment (Student Information, Course Information, Student Outside Courses), Demographics and Enrollment (Demographics, Enrollment, Current vs. Previous Enrollment), Discipline, Early Learning (Birth to 3, Early Childhood, Early Childhood Outcomes, Pre-K Follow-Up), Homeless, and Individual Student. At the bottom, there are sections for Teacher (Course Assignment, Student/Teacher Course Assignment), State Reporting (Fall Enrollment Counts, Graduation Cohort, End of Year Reports), and Miscellaneous Reporting (Multiple SID, Closed Schools, Missing Persons). The footer contains contact information for the Call Center and copyright details.

Illinois State Board of Education

Student Information System

View Report

Session TIMEOUT 19:28

Login: IBM\_TEST\_4

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files

Reports

Help

Log Out

**Student**

**Assessments**

- Assessment Pre-Id [Summary](#) [Detail](#)
- Assessment Correction [Summary](#) [Detail](#)
- Assessment Scores (Scale Score & Performance Level Only) [Summary](#) [Detail](#)
- Assessment Subscores (Detailed Scores by Subject Area) [Summary](#) [Detail](#)
- Assessment Score History [Detail](#)
- Unassigned Test Results [Detail](#)
- Plan and Explore Score [Detail](#)

**Bilingual** (ELL Screener, ELL, ACCESS)

**Course Assignment** (Student Information, Course Information, Student Outside Courses)

**Demographics and Enrollment** (Demographics, Enrollment, Current vs. Previous Enrollment)

**Discipline**

**Early Learning** (Birth to 3, Early Childhood, Early Childhood Outcomes, Pre-K Follow-Up)

**Homeless**

**Individual Student**

**Teacher** (Course Assignment, Student/Teacher Course Assignment)

**State Reporting** (Fall Enrollment Counts, Graduation Cohort, End of Year Reports)

**Miscellaneous Reporting** (Multiple SID, Closed Schools, Missing Persons)

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# Assessment Scores/Corrections/Unassigned

## ■ Assessment Scores Summary Report

### 2012 Assessment Scores Summary

4/28/2012 9:52 am

Assessment Home District: 12345678910 School District 1000

Selection Criteria: None

Grade of Test Taken:	All	Total	No Score	Warn	Reading Below	Meet	Exceed	No Score	Warn	Math Below	Meet	Exceed	No Score	Warn	Science Below	Meet	Exceed
Total Students:		3057	3057	0	0	0	0	3057	0	0	0	0	3057	0	0	0	0
Race: Asian (13)		1	1	0	0	0	0	1	0	0	0	0	1	0	0	0	0
Race: Black or African American (14)		3022	3022	0	0	0	0	3022	0	0	0	0	3022	0	0	0	0
Race: Hispanic or Latino (11)		23	23	0	0	0	0	23	0	0	0	0	23	0	0	0	0
Race: Two or More Races (17)		1	1	0	0	0	0	1	0	0	0	0	1	0	0	0	0
Race: White (16)		10	10	0	0	0	0	10	0	0	0	0	10	0	0	0	0
Gender: Male		1484	1484	0	0	0	0	1484	0	0	0	0	1484	0	0	0	0
Gender: Female		1573	1573	0	0	0	0	1573	0	0	0	0	1573	0	0	0	0
Homeless:		110	110	0	0	0	0	110	0	0	0	0	110	0	0	0	0
Migrant:		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
LEP:		9	9	0	0	0	0	9	0	0	0	0	9	0	0	0	0
IEP:		438	438	0	0	0	0	438	0	0	0	0	438	0	0	0	0
FRL:		2939	2939	0	0	0	0	2939	0	0	0	0	2939	0	0	0	0
Century 21:		245	245	0	0	0	0	245	0	0	0	0	245	0	0	0	0
First Year in U.S.:		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Enrolled Home School On or Before May 1:		2561	2561	0	0	0	0	2561	0	0	0	0	2561	0	0	0	0
Enrolled Home District On or Before May 1:		2843	2843	0	0	0	0	2843	0	0	0	0	2843	0	0	0	0
Grade Of Test Taken (03 ):		554	554	0	0	0	0	554	0	0	0	0	554	0	0	0	0
Grade Of Test Taken (04 ):		525	525	0	0	0	0	525	0	0	0	0	525	0	0	0	0
Grade Of Test Taken (05 ):		507	507	0	0	0	0	507	0	0	0	0	507	0	0	0	0
Grade Of Test Taken (06 ):		499	499	0	0	0	0	499	0	0	0	0	499	0	0	0	0
Grade Of Test Taken (07 ):		484	484	0	0	0	0	484	0	0	0	0	484	0	0	0	0
Grade Of Test Taken (08 ):		487	487	0	0	0	0	487	0	0	0	0	487	0	0	0	0
Grade Of Test Taken (11 ):		1	1	0	0	0	0	1	0	0	0	0	1	0	0	0	0
Test Name: IAA		39	39	0	0	0	0	39	0	0	0	0	39	0	0	0	0
Test Name: ISAT		3018	3018	0	0	0	0	3018	0	0	0	0	3018	0	0	0	0
Active Students With No Test:		3055															
Records With Errors:		3055															
Reasons For Not Testing:																	
Not Enrolled (05)																	

Check "Active Students With No Test" – it should be 0

# Assessment Scores/Corrections/Unassigned

---

- How do I see my active students with no test results?
  - Run an Assessment Scores Detail Report
    - Choose *Test: All*
    - Make any report criteria selections, then choose to *Sort By: Error*
    - Student records with error codes will be listed at the top of the report
    - For each student, identify the error associated with each code, and then submit the necessary corrections online or using a batch file

# Assessment Scores/Corrections/Unassigned

## ■ Assessment Scores – Detail Report

The screenshot displays the Illinois State Board of Education Student Information System interface. The left sidebar contains a navigation menu with the following items: Home, Student, Search SID, Request New SID, Exit Enrollment, Assessment, Adjusted Cohorts, Teacher, Batch Files, Reports (circled in red), Help, and Log Out. The main content area is titled 'Student Information System' and 'View Report'. It features a 'Student' section with a list of assessments and their corresponding 'Summary' and 'Detail' links. The 'Detail' link for 'Assessment Scores (Scale Score & Performance Level Only)' is circled in red. Below the assessments, there are sections for 'Bilingual', 'Course Assignment', 'Demographics and Enrollment', 'Discipline', 'Early Learning', 'Homeless', and 'Individual Student'. The bottom of the page contains a footer with contact information and copyright details.

Illinois State Board of Education

Student Information System

View Report

Session Timeout 19:28

Login: IBM\_TEST\_4

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files

Reports

Help

Log Out

**Student**

**Assessments**

- Assessment Pre-Id [Summary](#) [Detail](#)
- Assessment Correction [Summary](#) [Detail](#)
- Assessment Scores (Scale Score & Performance Level Only) [Summary](#) [Detail](#)
- Assessment Subscores (Detailed Scores by Subject Area) [Summary](#) [Detail](#)
- Assessment Score History [Detail](#)
- Unassigned Test Results [Detail](#)
- Plan and Explore Score [Detail](#)

**Bilingual** (ELL Screener, ELL, ACCESS)

**Course Assignment** (Student Information, Course Information, Student Outside Courses)

**Demographics and Enrollment** (Demographics, Enrollment, Current vs. Previous Enrollment)

**Discipline**

**Early Learning** (Birth to 3, Early Childhood, Early Childhood Outcomes, Pre-K Follow-Up)

**Homeless**

**Individual Student**

**Teacher** (Course Assignment, Student/Teacher Course Assignment)

**State Reporting** (Fall Enrollment Counts, Graduation Cohort, End of Year Reports)

**Miscellaneous Reporting** (Multiple SID, Closed Schools, Missing Persons)

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# Assessment Scores/Corrections/Unassigned

## Assessment Score Detail Report

### 2012 Assessment Scores Report

4/28/2012 10:06 am

Assessment Home District: 12345678910 School District

Selection Criteria: None Sorted By: Grade, Name

Columns	F	Combined Reading Performance Level (E=Exceeds; M=Meets; B=Below; W=Academic Warning)	L	Day 1 Math Scale Score
A Birth Date	G	Combined Math Scale Score	M	Day 1 Science Scale Score
B Merge Invalidate or Question Score	H	Combined Math Performance Level (E=Exceeds; M=Meets; B=Below; W=Academic Warning)	N	Day 2 Reading Level Score
C Test Taken	I	Combined Science Scale Score	O	Day 2 Math Level Score
D Grade of Test Taken	J	Combined Science Performance Level (E=Exceeds; M=Meets; B=Below; W=Academic Warning)	P	Day 2 Science Scale Score
E Combined Reading Scale Score	K	Day 1 Reading Scale Score	Q	Student Tested
			R	Reason For Not Testing

**Error Codes:**

- 1 - Student active but no test taken.
- 2 - Student inactive but a test was taken.
- 3 - Student has taken more than one type of test.
- 5 - Test Taken is not equal to Assessment Test To Be Taken
- 6 - The grade of the test taken (D) is different than the assessment correction detail report grade. For only 2011 PSAT records you may, but are NOT required to, clear this error code by changing the assessment correction grade to 11.
- 7 - Student active but not all tests were taken. There is at least one NR (no responses) for a scale score. Please enter a "Reason for Not Testing" code for the student.
- 4 - The student has one of the following errors:
  - \* First year in US is Yes and LEP is No.
  - \* Test Taken is IAA and IEP is No.
  - \* Enrolled in Home School On Or Before May 1 is Yes and Enrolled in Home District is No.

**Reasons For Not Testing:** Codes 01 through 10 and 15 may be applied to any grade 3-8, 11 and 12 records. Codes 11, 12, 13 and 14 may be applied only to grade 12 records.

- 01 - Medically Exempt
- 02 - Homebound Exempt
- 03 - In Jail/Locked Facility
- 04 - Out of State/Country
- 05 - Not Enrolled
- 06 - Not In Valid Grade
- 07 - Transferred Out During Testing
- 08 - Transferred In During Testing
- 09 - Deceased
- 10 - Absent
- 11 - Non-Regular Diploma Recipient
- 12 - New to IL Public School in Grade 12
- 13 - IAA Eligible Previous Year
- 14 - Local Evidence of PSAT Diploma Requirement
- 15 - Refusal

Student ID	Student Name	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	Error Codes
11111111	Test, John	07/23/2003		ISAT	03													Y		1
22222222	Test, Sarah	02/04/2003		ISAT	03													Y		1
33333333	Test, Susan	08/20/2003		ISAT	03													Y		1
44444444	Test, Jeremy	01/23/2002		ISAT	03													Y		1
55555555	Test, Keith	10/21/2002		ISAT	03													Y		1
66666666	Test, Adam	01/11/2003		ISAT	03													Y		1
77777777	Test, Mary	01/10/2003		ISAT	03													Y		1
88888888	Test, Rachel	03/17/2002		ISAT	03													Y		1
99999999	Test, Craig	02/03/2001		ISAT	03													Y		1

Check for error code

# Assessment Scores/Corrections/Unassigned

---

- Do I have scores that are not assigned to my students?
  - Run an Unassigned Test Results Report
    - The test results for the students listed on this report could **not** be automatically matched to a student in the Assessment Correction file
  - Steps for Assigning Student Test Results
    - **Step 1** Add or update the unassigned student records found on this report to the Assessment Correction data; this can be done via an online Assessment Correction or through the corresponding batch file process
    - **Step 2** Overnight, the unassigned test results will be linked to the students' Assessment Correction data
    - **Step 3** Verify the update using the Assessment Scores Report and the Unassigned Test Results Report the next morning

# Assessment Scores/Corrections/Unassigned

## ■ Assessment – Unassigned Test Results Report

The screenshot displays the Illinois State Board of Education's Student Information System. The left sidebar contains navigation links: Home, Student, Search SID, Request New SID, Exit Enrollment, Assessment, Adjusted Cohorts, Teacher, Batch Files, Reports (circled in red), Help, and Log Out. The main content area is titled 'Student Information System' with a 'View Report' link. It features a tree view with categories: Student, Assessments, Bilingual, Course Assignment, Demographics and Enrollment, Discipline, Early Learning, Homeless, Individual Student, Teacher, State Reporting, and Miscellaneous Reporting. Under the 'Assessments' category, several links are listed with 'Summary' and 'Detail' options. The 'Unassigned Test Results' link has a 'Detail' option that is circled in red.

Illinois State Board of Education

Student Information System

View Report

Logins: IBM\_TEST\_4

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files

Reports

Help

Log Out

Assessments

- Assessment Pre-Id [Summary](#) [Detail](#)
- Assessment Correction [Summary](#) [Detail](#)
- Assessment Scores (Scale Score & Performance Level Only) [Summary](#) [Detail](#)
- Assessment Subscores (Detailed Scores by Subject Area) [Summary](#) [Detail](#)
- Assessment Score History [Detail](#)
- Unassigned Test Results [Detail](#)
- Plan and Explore Score [Detail](#)

Bilingual (ELL Screener, ELL, ACCESS)

Course Assignment (Student Information, Course Information, Student Outside Courses)

Demographics and Enrollment (Demographics, Enrollment, Current vs. Previous Enrollment)

Discipline

Early Learning (Birth to 3, Early Childhood, Early Childhood Outcomes, Pre-K Follow-Up)

Homeless

Individual Student

Teacher (Course Assignment, Student/Teacher Course Assignment)

State Reporting (Fall Enrollment Counts, Graduation Cohort, End of Year Reports)


Miscellaneous Reporting (Multiple SID, Closed Schools, Missing Persons)

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# Assessment Scores/Corrections/Unassigned

## ■ Assessment – Unassigned Test Results Report



Illinois State  
Board of Education

SIS HOME | ISBE HOME | LOGOFF

### Student Information System

View Unassigned Test Results Report

SESSION  
TIMEOUT 19:46

Login: IBM\_TEST\_4

[Home](#)  
[Student](#)  
[Search SID](#)  
[Request New SID](#)  
[Exit Enrollment](#)  
[Assessment](#)  
[Adjusted Cohorts](#)  
[Teacher](#)  
[Batch Files](#)  
[Reports](#)  
[Help](#)  
[Log Out](#)

### Unassigned Test Results Report

This report contains records of Test Results that have **not** been assigned to students. Follow the directions below for a Test Results record with accurate and complete data. **If a Test Results record displays inaccurate or missing data**, the system will not be able to match and assign the results to the student's assessment record, call the ISBE Helpdesk at 217-558-3600 for technical support.

#### Steps for Assigning ISAT, IAA, and PSAE Test Results to an Assessment Record

1. If a student has an unassigned ISAT, IAA, and PSAE record on this report and all the data listed on the unassigned Test Results record is accurate and complete, either add or update the student's Assessment record via the *Assessment* link online or via the Assessment Correction batch process.
2. The system will process, match, and assign accurate and complete Test Results records to students' Assessment records overnight.

#### Steps for Assigning ACCESS Test Results to an Assessment Record

1. If a student has an unassigned ACCESS record on this report and all the data listed on the Test Results record is accurate and complete, verify the student has a current School Year Enrollment record in ISBE SIS and the student's LEP Program Indicator is set to Yes. If necessary, either add a current School Year Enrollment record, or update the LEP Program Indicator to Yes via the Demographics and Enrollment batch process.
2. The system will process, match, and assign accurate and complete Test Results records to students' Assessment records overnight.

#### Steps for Verifying Assignment of Test Results

1. Once the assigning process is completed, rerun the Unassigned Test Results report to verify the Test Results records were matched and assigned successfully.
2. If the process was not successful, call the ISBE Helpdesk at 217-558-3600 for technical support

[View Report](#) Or [Create PDF Report](#)

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or [Click here to Contact Us](#)  
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# Assessment Scores/Corrections/Unassigned

## ■ Unassigned Test Results Report

### 2012 Unassigned Test Results for

4/28/2012 10:29 am

#### School District:

**Note: The Unassigned Test Results Report contains Assessment records that have not been assigned to students.**

\* Test names followed by an asterisk are writing assessment test.

This report contains records of Test Results that have not been assigned to students. Follow the directions below for a Test Results record with accurate and complete data. If a Test Results record displays inaccurate or missing data, the system will not be able to match and assign the results to the student's assessment record, call the ISBE Helpdesk at 217-558-3600 for technical support.

#### Steps for Assigning ISAT, IAA, and PSAE Test Results to an Assessment Record

1. If a student has an unassigned ISAT, IAA, and PSAE record on this report and all the data listed on the unassigned Test Results record is accurate and complete, either add or update the student's Assessment record via the *Assessment* link online or via the Assessment Correction batch process.
2. The system will process, match, and assign accurate and complete Test Results records to students' Assessment records overnight.

#### Steps for Assigning ACCESS Test Results to an Assessment Record

1. If a student has an unassigned ACCESS record with Error Code 1, verify the student has a current School Year Enrollment record in ISBE SIS and the student's LEP Program Indicator is set to Yes. If necessary, either add a current School Year Enrollment record, or update the LEP Program Indicator to Yes.
2. The system will process, match, and assign accurate and complete Test Results records to students' Assessment records overnight.

#### Steps for Verifying Assignment of Test Results

3. Once the assigning process is completed, rerun the Unassigned Test Results report to verify the Test Results records were matched and assigned successfully.
4. If the process was not successful or no error code listed, call the ISBE Helpdesk at 217-558-3600 for technical support.

Student ID	Student Last Name	Student First Name	Birth Date	Grade	Test	SIS Home School	Testing School	Error Code
111111111	TEST	SAMANTHA	01012005	02	ACCESS			1
222222222	TEST	DANIEL	01012004	00	ACCESS			1
	TEST	CHARLES	00000000	00	ACCESS			

**Total Students: 3**

# Assessment Scores/Corrections/Unassigned

---

## ■ WorkKeys and NCRC Certificates

- Posting the State-funded WorkKeys Locating Information and ACT's National Career Readiness Certificate (NCRC) data via SIS
  - Scores for State-funded WorkKeys Locating Information are scheduled to be posted in SIS the second week of September, along with NCRC status and certificates.
  - There is no data correction procedure in SIS for Locating Information, as this is not part of PSAE. If scores do not match to produce the NCRC, ACT should be contacted for assistance.

# Assessment Scores/Corrections/Unassigned

- **WorkKeys and NCRC Certificates**
  - National Career Readiness Certificate (NCRC) Reports

The screenshot shows the Illinois State Board of Education Student Information System interface. The left sidebar contains a navigation menu with links: Home, Student, Search SID, Request New SID, Exit Enrollment, Assessment, Adjusted Cohorts, Teacher, Batch Files, Reports (circled in red), Help, ISBE Internal, and Log Out. The main content area is titled 'Student Information System' and 'View Report'. It features a 'Student' section with a list of assessment reports. The 'Assessments' section is circled in red, and the 'National Career Readiness Certificate (NCRC) Level' and 'National Career Readiness Certificate (NCRC) 2-Page Certificate' links are highlighted with a red box. The 'Reports' link in the sidebar is also circled in red.

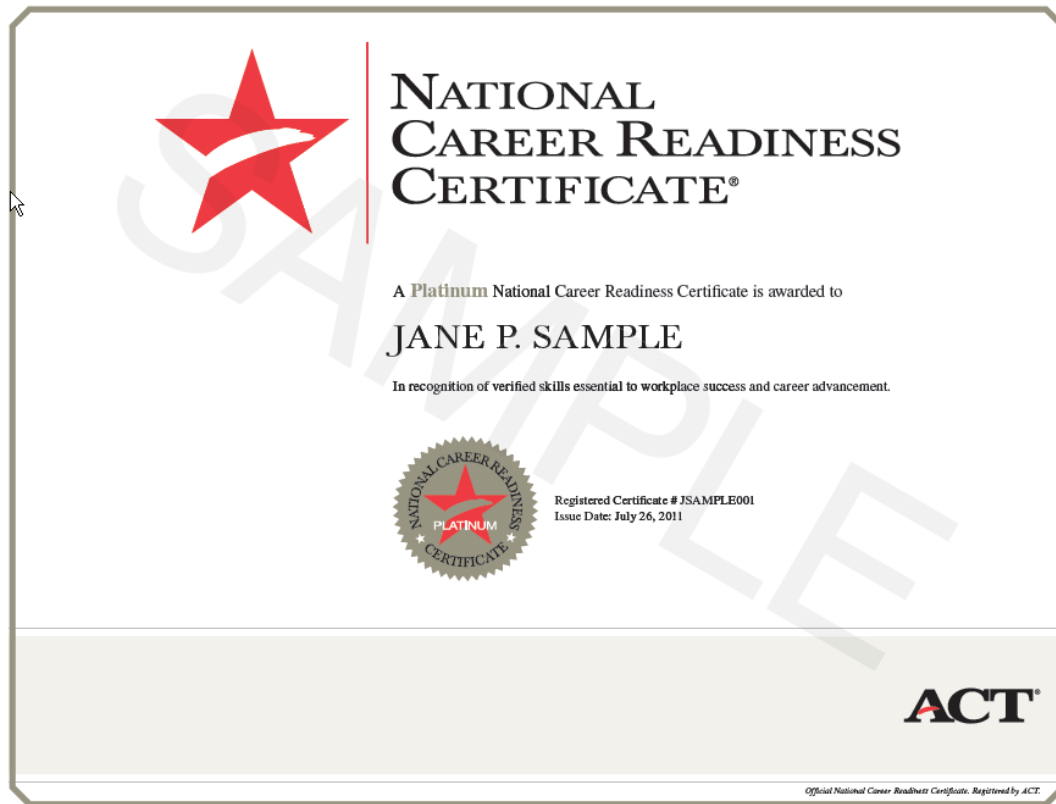
Assessments	Summary	Detail
Assessment Pre-Id	<a href="#">Summary</a>	<a href="#">Detail</a>
Assessment Correction	<a href="#">Summary</a>	<a href="#">Detail</a>
Assessment Scores (Scale Score & Performance Level Only)	<a href="#">Summary</a>	<a href="#">Detail</a>
Assessment Subscores (Detailed Scores by Subject Area)	<a href="#">Summary</a>	<a href="#">Detail</a>
Assessment Score History		<a href="#">Detail</a>
Unassigned Test Results		<a href="#">Detail</a>
EXPLORE and PLAN Scores		<a href="#">Detail</a>
Locating Information Score	<a href="#">Summary</a>	<a href="#">Detail</a>
National Career Readiness Certificate (NCRC) Level	<a href="#">Summary</a>	<a href="#">Detail</a>
National Career Readiness Certificate (NCRC) 2-Page Certificate		<a href="#">Detail</a>

**Bilingual** (ELL Screener, ELL, ACCESS)  
**Course Assignment** (Student Information, Course Information, Student Outside Courses)  
**Demographics and Enrollment** (Demographics, Enrollment, Current vs. Previous Enrollment)  
**Discipline**  
**Early Learning** (Birth to 3, Early Childhood, Early Childhood Outcomes, Pre-K Follow-Up)  
**Homeless**  
**Individual Student**  
**Teacher** (Course Assignment, Student/Teacher Course Assignment)  
**State Reporting** (Fall Enrollment Counts, Graduation Cohort, End of Year Reports)  
**Miscellaneous Reporting** (Multiple SID, Closed Schools, Missing Persons)



# Assessment Scores/Corrections/Unassigned

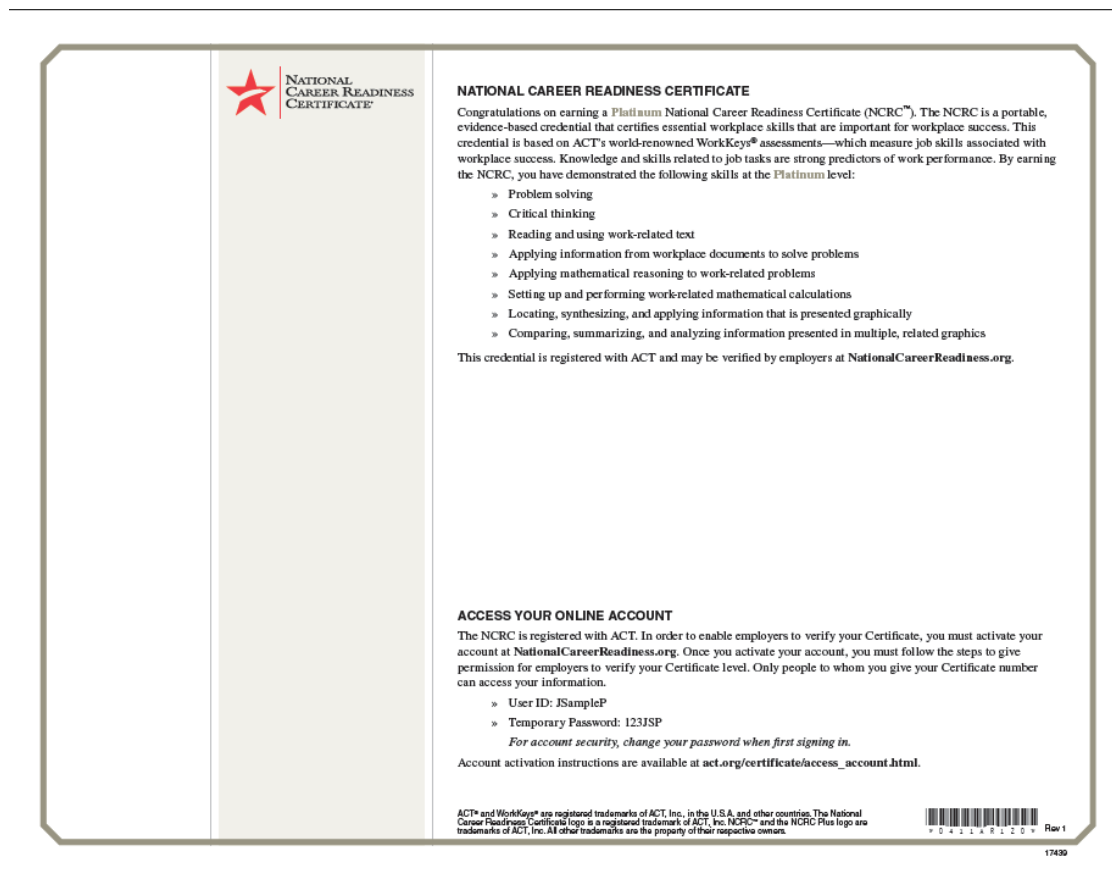
- **WorkKeys and NCRC Certificates**
  - Example - 2 Page NCRC Certificates





# Assessment Scores/Corrections/Unassigned

- **WorkKeys and NCRC Certificates**
  - Example - 2 Page NCRC Certificates



# Exiting 2013 Enrollments

---

- **Exit All Enrollments**

- All 2013 Enrollment records must be exited by 4:00 p.m. July 31, 2013
  - We recommend all students are exited after their last day of school
  - However, if you have students taking summer classes, please wait to exit those students until after they finish their classes

- **Exit enrollment records online (individual records, one at a time) or via the batch file process (multiple records at once)**

- Online Process
  - Use the SIS Exit Enrollment screen
- Batch File Process
  - Use the SIS Upload File screen

# Exiting 2013 Enrollments

---

- **Before exiting student enrollments, ensure the following information has been completed:**
  - ***ELL Data***
    - A “G3” result code and message associated with an enrollment record indicates mandatory ELL data is missing, and the record was **not** exited
  - ***Early Childhood Outcomes Data***
    - A “J8” result code and message associated with an enrollment record indicates mandatory ECO data is missing, and the record was **not** exited
  - ***Homeless Data***
    - An “L5” result code and message associated with an enrollment record indicates mandatory Homeless data is missing, and the record was **not** exited

# Exiting 2013 Enrollments

---

- Before exiting student enrollments, ensure the following information has been completed:
  - *Birth to 3 Data*
    - A “Q2” result code and message associated with an enrollment record indicates mandatory Birth to 3 data is missing, and the record was **not** exited
  - *Caregiver Data*
    - A “Q8” result code and message associated with an enrollment record indicates mandatory Caregiver data is missing, and the record was **not** exited

# Exiting 2013 Enrollments

---

- **How can I tell if I am missing mandatory data before I exit?**
  - View the Missing Data report in ISBE SIS
    - Use the ***Reports*** screen
    - Expand the ***Miscellaneous*** section and then select the ***Missing Data*** link
      - Ensure the following report criteria are selected
        - All Schools
      - Press ***View Report*** or ***Create PDF Report***
      - Any schools with missing data will be identified with a “Yes”

# Exiting 2013 Enrollments

## 2013 SIS Missing Data Report

5/7/2013 8:46 am

SIS Home District: 1234567890 ISBE Test District

Selection Criteria: None

\* Record created, data required based on Exit Enrollment Type code.

Data Collections		Missing Data Y/N
Home School:	9999999999999999	ISBE Elementary School
Birth to 3		No
Birth to 3 Caregiver Demographics Information		No
Early Childhood Outcomes (ECO)		No *
English Language Learners (ELL)		Yes
Homeless		No
Home School:	9999999999999999	ISBE East High School
Birth to 3		No
Birth to 3 Caregiver Demographics Information		No
Early Childhood Outcomes (ECO)		No *
English Language Learners (ELL)		No
Homeless		Yes
Home School:	9999999999999999	ISBE West High School
Birth to 3		No
Birth to 3 Caregiver Demographics Information		No
Early Childhood Outcomes (ECO)		No *
English Language Learners (ELL)		No
Homeless		Yes

# Exiting 2013 Enrollments

---

- **Verify all 2013 enrollments have been exited**
  - View the Enrollment reports in ISBE SIS
    - Use the **Reports** screen
    - Expand the **Demographics and Enrollment** section and then select the **Enrollment - Summary** link
      - Ensure the following report criteria are selected
        - 2013 – Active Enrollments Only
        - Home School
      - Press **View Report** or **Create PDF Report**
      - If the **Count** in any **Grade** listed in the report is **not 0**, run the Student Enrollment Detail Report and exit the identified record(s)

# Exiting 2013 Enrollments

## ■ Run an Enrollment Summary Report by Active Enrollments Only

The screenshot shows the Illinois State Board of Education Student Information System interface. The top navigation bar includes the logo, "Illinois State Board of Education", "Student Information System", and links for "SIS HOME", "ISBE HOME", and "LOGOFF". A "View Report" link is also present. The left sidebar contains a menu with items: Home, Student, Search SID, Request New SID, Exit Enrollment, Assessment, Adjusted Cohorts, Teacher, Batch Files, Reports (circled in red), Help, and Log Out. The main content area displays a tree view of report categories: Student, Teacher, State Reporting, and Miscellaneous Reporting. Under the Student category, there are sub-sections: Assessments, Bilingual, Course Assignment, Demographics and Enrollment, Discipline, Early Learning, Homeless, and Individual Student. The Demographics and Enrollment section is expanded, showing links for Demographics, Enrollment, Current Enrollment vs Previous Enrollment, and Enrollment Grade Discrepancies. The Enrollment link has a "Summary" sub-link circled in red. The bottom of the page contains a footer with contact information and a copyright notice.

Illinois State Board of Education

Student Information System

View Report

Session TIMEOUT 17:21

Login: IBM\_TEST\_4

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files

**Reports**

Help

Log Out

**Student**

- Assessments (Pre-Id, Assessment Correction, Scores ISAT, IAA, PSAE)
- Bilingual (ELL Screener, ELL, ACCESS)
- Course Assignment (Student Information, Course Information, Student Outside Courses)
- Demographics and Enrollment
  - Demographics [Summary](#) [Detail](#)
  - Enrollment [Summary](#) [Detail](#)
  - Current Enrollment vs Previous Enrollment [Summary](#)
  - Enrollment Grade Discrepancies [Summary](#)
- Discipline
- Early Learning (Birth to 3, Early Childhood, Early Childhood Outcomes, Pre-K Follow-Up)
- Homeless
- Individual Student

**Teacher** (Course Assignment, Student/Teacher Course Assignment)

**State Reporting** (Fall Enrollment Counts, Graduation Cohort, End of Year Reports)

**Miscellaneous Reporting** (Multiple SID, Closed Schools, Missing Persons)

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# Exiting 2013 Enrollments

- Select – “Active Enrollments Only” and School

The screenshot displays the Illinois State Board of Education Student Information System interface. The header includes the Illinois State Board of Education logo, the system name "Student Information System", and the subtitle "View Current Enrollment Report (Summary)". A navigation menu on the left lists options such as Home, Student, Search SID, Request New SID, Exit Enrollment, Assessment, Adjusted Cohorts, Teacher, Batch Files, Reports, Help, ISBE Internal, and Log Out. The main content area is titled "Current Enrollment Report (Summary)" and contains several form fields: "School Year" (dropdown menu), "School" (dropdown menu), "Grade" (dropdown menu), "IEP Indicator" (radio buttons for Both, Yes, No), and "Private School Student Indicator" (radio buttons for Both, Yes, No). Below these fields are two buttons: "View Report" and "Create PDF Report". The footer contains contact information for the Call Center and copyright details.

Illinois State Board of Education

Student Information System  
View Current Enrollment Report (Summary)

Session Timeout 19:36

Login: ALOWRY

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files

Reports

Help

ISBE Internal

Log Out

**Current Enrollment Report (Summary)**

**School Year** Active Enrollments Only

**School** All Schools

☒ Home ☐ Serving ☐ Home But Not Serving ☐ Serving But Not Home

**Grade** All Grades

**IEP Indicator** ☒ Both ☐ Yes ☐ No

**Private School Student Indicator** ☒ Both ☐ Yes ☐ No

View Report or Create PDF Report

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# Exiting 2013 Enrollments

## ■ Current Enrollment Summary Report

4/28/2012 11:36 am

### Illinois State Board of Education Student Information System Active Enrollment (Summary) for School Year

Home School / District RCDTS: 12345678910

Home School / District Name: District 1000

Selection Criteria: Currently Enrolled Students Only

Home School: 123456789104400 School 1

Serving School: 123456789104400 School 1	Grade	Count
	9 - Grade 9	29
	10 - Grade 10	35
	11 - Grade 11	29
	12 - Grade 12	13
	Total	106

Total by Home School: 106

Home School: 123456789105500 School 2

Serving School: 123456789105500 School 2	Grade	Count
	9 - Grade 9	16
	10 - Grade 10	22
	11 - Grade 11	37
	12 - Grade 12	15
	Total	90

Total by Home School: 90

# Exiting 2013 Enrollments

---

- **This data can be provided after the student has been exited:**
  - ***Student Discipline Data***
    - All discipline data must be reported by **July 31, 2013 at 4:00 p.m.** The disciplinary action must have occurred during the student's time of enrollment in your district, but the student does not need to be currently actively enrolled in your district.
  - ***Teacher Course Assignment***
    - All teacher course data must be reported by **July 31, 2013 at 4:00 p.m.**
  - ***Student Course Assignment***
    - All student course data must be reported by July 31, 2013 at 4:00 p.m.

# Exiting 2013 Enrollments

---

- **Adjusted Cohort Graduation Rate**

- The 2013 adjusted cohort graduation rate will be calculated based on SIS data.
- Because the related information will be derived from student information, the accuracy of data reported to SIS becomes even more significant. The adjusted cohort graduation rate will be calculated based on student enrollments and upon proper identification of Enrollment Exit Codes.
- The **Cohort Enrollment Exit Type Code** is essential in providing an accurate measure of high school graduation data. The Cohort Enrollment Exit Type Code is initially set to the student's general Enrollment Exit Type Code, but it can be updated (as appropriate) through the related online screens.
- **Cohort Enrollment Exit Type Codes** fall into 3 categories (Graduates, Non-Graduates, and "Removed from Cohort") that are used in calculating the adjusted cohort graduation rate.

# Exiting 2013 Enrollments

## ■ SIS Home Screen

Illinois State Board of Education

Student Information System  
Illinois State Board of Education (ISBE) Student Information System (SIS)

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:53

Login:

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Graduation Cohort

Teacher

Batch Files

**Reports**

Help

Log Out

The available facilities of ISBE SIS are listed below :


- Search for a Student ID
- Request a Student ID
- Correct an Assessment Record
- Exit an Enrollment
- Upload a File
- Download a File
- View Reports
- Request a File
- Help

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or [Click here to Contact Us](#)

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# Exiting 2013 Enrollments

## ■ Adjusted Cohort Graduation Rate Overview - Summary





Illinois State  
Board of Education

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 18:19

Student Information System  
View Report

Login:

- Home
- Student** 
- Search SID
- Request New SID
- Exit Enrollment
- Assessment
- Graduation Cohort
- Teacher
- Batch Files 
- Reports
- Help
- Log Out

**Student**

- Assessments** (Pre-Id, Assessment Correction, Scores ISAT, IAA, PSAT)
- Bilingual** (ELL Screener, ELL, ACCESS)
- Course Assignment** (Student Information, Course Information, Student Outside Courses)
- Demographics and Enrollment** (Demographics, Enrollment, Current vs. Previous Enrollment)
- Discipline**
- Early Learning** (Birth to 3, Early Childhood, Early Childhood Outcomes, Pre-K Follow-Up)
- Homeless**
- Individual Student**

**Teacher** (Course Assignment, Student/Teacher Course Assignment)

**State Reporting**

- Fall Enrollment Counts [Summary](#)
- Adjusted Cohort Graduation Rate Overview [Summary](#)
- Adjusted Cohort Graduation Rate [Summary](#) [Detail](#)
- Homeless Counts [Summary](#)
- End of Year Reports**
  - Student Suspensions [Summary](#)
  - Student Expulsions [Summary](#)
  - High School Dropouts [Summary](#)
  - High School Graduates [Summary](#)
  - Student Discipline [Summary](#) [Detail](#)


**Miscellaneous Reporting** (Multiple SID, Closed Schools, Missing Persons)

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# Exiting 2013 Enrollments

## ■ Adjusted Cohort Graduation Rate Overview - Summary




**Illinois State  
Board of Education**

**Student Information System**  
View Adjusted Cohort Graduation Rate Overview

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 19:42

Login: ALOWRY

[Home](#)  
[Student](#)   
[Search SID](#)  
[Request New SID](#)  
[Exit Enrollment](#)  
[Assessment](#)   
[Adjusted Cohorts](#)  
[Teacher](#)  
[Batch Files](#)   
[Reports](#)  
[Help](#)  
[ISBE Internal](#)  
[Log Out](#)

**Adjusted Cohort Graduation Rate Overview**  
**First Year in 9th Grade** 2009  
**Graduation Year** 2013 (5-Year Cohort)  
**School** All Schools  
**Gender** ☒ Both ☐ Male ☐ Female  
**Race/Ethnicity** All Races  
**IEP Indicator** ☒ Both ☐ Yes ☐ No  
**FRL/Low Income Indicator** ☒ Both ☐ Yes ☐ No  
**LEP Indicator** ☒ Both ☐ Yes ☐ No  
**Exit Code** All  
  
 or

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# Exiting 2013 Enrollments

- Adjusted Cohort Graduation Rate Overview - Summary

## 5 Year Adjusted Cohort Graduation Rate Overview For School Year 2013

5/1/2013 10:40 am

This Cohort Consist of Students Whose 1st Year in 9th Grade Was School Year 2009

SIS Home District: 9999999999 ISBE Test District 1

Selection Criteria: Year In Cohort = 5

78.98 % Adjusted Cohort Graduation Rate

Graduates: 387

Number of First-Time 9th Graders: 578

Transferred In: 37

Removed from Cohort: 125

Non-Graduates: 103

Enrolled In Another School: 41

Not Enrolled In Another School: 84

Number of cohort members who earned a regular high school diploma 387


= 78.98 % Adjusted Cohort Graduation Rate

Number of First-Time 9th Graders 578 + Transferred In 37 - Removed from Cohort 125



# Exiting 2013 Enrollments

## ■ Adjust Cohort Graduation Rate - Summary



Illinois State  
Board of Education


Student Information System  
View Report

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 18:19

Login:

Home

Student 

Search SID


Request New SID

Exit Enrollment

Assessment

Graduation Cohort

Teacher

Batch Files 

Reports

Help

Log Out

Student

Assessments (Pre-Id, Assessment Correction, Scores ISAT, IAA, PSAE)

Bilingual (ELL Screener, ELL, ACCESS)

Course Assignment (Student Information, Course Information, Student Outside Courses)

Demographics and Enrollment (Demographics, Enrollment, Current vs. Previous Enrollment)

Discipline

Early Learning (Birth to 3, Early Childhood, Early Childhood Outcomes, Pre-K Follow-Up)

Homeless

Individual Student

Teacher (Course Assignment, Student/Teacher Course Assignment)

State Reporting

Fall Enrollment Counts [Summary](#)

Adjusted Cohort Graduation Rate Overview [Summary](#)

Adjusted Cohort Graduation Rate [Summary](#) [Detail](#)

Homeless Counts [Summary](#)

End of Year Reports

Student Suspensions [Summary](#)

Student Expulsions [Summary](#)

High School Dropouts [Summary](#)

High School Graduates [Summary](#)

Student Discipline [Summary](#) [Detail](#)


Miscellaneous Reporting (Multiple SID, Closed Schools, Missing Persons)

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# Exiting 2013 Enrollments

## ■ 5 Year Summary Report - Criteria Screen

**Illinois State  
Board of Education**


**Student Information System**  
View Adjusted Cohort Graduation Rate (Summary)

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 19:55

Login: ALOWRY


[Home](#)

[Student](#) 

[Search SID](#)


[Request New SID](#)

[Exit Enrollment](#)

[Assessment](#) 

[Adjusted Cohorts](#)

[Teacher](#)

[Batch Files](#) 

[Reports](#)

[Help](#)

[ISBE Internal](#)

[Log Out](#)

**Adjusted Cohort Graduation Rate (Summary)**

**First Year in 9th Grade**

**Graduation Year**

**School**

**Gender** ☒ Both ☐ Male ☐ Female

**Race/Ethnicity**

**IEP Indicator** ☒ Both ☐ Yes ☐ No

**FRL/Low Income Indicator** ☒ Both ☐ Yes ☐ No

**LEP Indicator** ☒ Both ☐ Yes ☐ No

**Exit Code**

or

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# Exiting 2013 Enrollments

5/1/2013 10:43 am

## 5 Year Adjusted Cohort Graduation Rate For School Year 2013

This Cohort Consist of Students Whose 1st Year in 9th Grade Was School Year 2009

SIS Home District: 99999999999 ISBE Test District

Selection Criteria: Year In Cohort = 5

78.98 % Adjusted Cohort Graduation Rate


Adjusted Cohort Graduation Rate = Total Graduates / (Total Graduates + Non-Graduates)

	Graduates	Non-Graduates	Removed from Cohort (Not Enrolled)	History of Cohort				
				2009	2010	2011	2012	2013
Aged Out	0	0	0	0	0	0	0	0
Certificate of Completion	0	0	0	0	0	0	0	0
Change in Serving School or Full Time Equivalent (FTE)	0	0	0	0	0	0	0	0
Death	0	0	0	0	0	0	0	0
Dropped Out	0	50	0	0	9	16	16	9
Expulsion	0	7	0	1	0	3	3	0
Graduated with regular, advanced, International Baccalaureate, or other type of diploma	387	0	0	0	0	8	371	8
Medical Non-Compliance	0	0	0	0	0	0	0	0
Moved Out of the United States	0	0	1	0	1	0	0	0
Moved, not known to be continuing	0	4	0	1	0	2	1	0
Promotion	0	4	0	0	0	0	4	0
Retained in same grade	0	15	0	0	0	0	14	1
Transfer to another public school district	0	0	44	18	14	7	5	0
Transfer to another public school district IN Illinois	0	7	0	3	2	1	0	1
Transfer to another public school district OUT of Illinois	0	0	17	2	8	6	1	0
Transfer to another public school within the district	0	0	0	0	0	0	0	0
Transfer to GED program	0	16	0	0	4	5	7	0
Transfer to Home Schooled	0	0	16	6	7	3	0	0
Transfer to Private School	0	0	6	4	0	1	1	0
Victim of a Violent Crime	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>387</b>	<b>103</b>	<b>84</b>	<b>35</b>	<b>45</b>	<b>52</b>	<b>423</b>	<b>19</b>

SIS Calculated First Year 9th Grade: 17

# Exiting 2013 Enrollments

## ■ Adjusted Cohort Graduation - Detail



Illinois State  
Board of Education


Student Information System  
View Report

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 18:19

Login:

Home

Student 

Search SID


Request New SID

Exit Enrollment

Assessment

Graduation Cohort

Teacher

Batch Files 

Reports

Help

Log Out

Student

Assessments (Pre-Id, Assessment Correction, Scores ISAT, IAA, PSAE)

Bilingual (ELL Screener, ELL, ACCESS)

Course Assignment (Student Information, Course Information, Student Outside Courses)

Demographics and Enrollment (Demographics, Enrollment, Current vs. Previous Enrollment)

Discipline

Early Learning (Birth to 3, Early Childhood, Early Childhood Outcomes, Pre-K Follow-Up)

Homeless

Individual Student

Teacher (Course Assignment, Student/Teacher Course Assignment)

State Reporting

Fall Enrollment Counts [Summary](#)

Adjusted Cohort Graduation Rate Overview [Summary](#)

Adjusted Cohort Graduation Rate [Summary](#) [Detail](#)

Homeless Counts [Summary](#)

End of Year Reports

Student Suspensions [Summary](#)

Student Expulsions [Summary](#)

High School Dropouts [Summary](#)

High School Graduates [Summary](#)


Student Discipline [Summary](#) [Detail](#)

Miscellaneous Reporting (Multiple SID, Closed Schools, Missing Persons)

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# Exiting 2013 Enrollments

## ■ Adjusted Cohort Graduation Rate Detail – Report Criteria Screen




**Illinois State Board of Education**

**Student Information System**  
View Adjusted Cohort Graduation Rate (Detail)

SSS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 18:29

Login: ALOWRY

[Home](#)  
[Student](#)   
[Search SID](#)  
[Request New SID](#)  
[Exit Enrollment](#)  
[Assessment](#)   
[Adjusted Cohorts](#)  
[Teacher](#)  
[Batch Files](#)   
[Reports](#)  
[Help](#)  
[ISBE Internal](#)  
[Log Out](#)

### Adjusted Cohort Graduation Rate (Detail)

**First Year in 9th Grade**

**Graduation Year**

**School**

**Gender** ☒ Both ☐ Male ☐ Female

**Race/Ethnicity**

**IEP Indicator** ☒ Both ☐ Yes ☐ No

**FRL/Low Income Indicator** ☒ Both ☐ Yes ☐ No

**LEP Indicator** ☒ Both ☐ Yes ☐ No

**Exit Code**

**Sort By**

or

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# Exiting 2013 Enrollments

## Adjusted Cohort Graduation Detail

### 5 Year Adjusted Cohort Graduation Rate For School Year 2013

5/1/2013 10:51 am

This Cohort Consist of Students Whose 1st Year in 9th Grade Was School Year 2009

SIS Home District: 9999999999 ISBE Test District

Selection Criteria: Year In Cohort = 5 Exit Code = 05 Sorted By: Student Name

Note: Note #1 - SIS Calculated First Year 9th Grade. Note #2 - Student Transferred In.

#### Not Graduated

##### Promotion

Student ID	Name	Gender	Race	1st School Year In 9th Grade	9th Grade Home RCDTS	Last Exited Enrollment in SIS							
						LEP	IEP	FRL	Grade	School Year	Home RCDTS	Serving RCDTS	Note
999999999	Smith, Alan Poe	M	16	2009	999999999999999	N	Y	N	11	2012	999999999999999	999999999999999	1
999999999	Jones, Michael C	M	16	2009	999999999999999	N	Y	N	11	2012	999999999999999	999999999999999	2
999999999	Moore, Matthew H	M	16	2009	999999999999999	N	Y	N	11	2012	999999999999999	999999999999999	
999999999	Smith, John Joe	M	14	2009	999999999999999	N	Y	Y	11	2012	999999999999999	999999999999999	

Total Students by Cohort Enrollment Exit Type Code: 4

Not Graduated: 4

Two possible notes:

- Note 1 – SIS Calculated First Year 9<sup>th</sup> Grade (No previous 9<sup>th</sup> grade enrollment record found in SIS).
- Note 2 – Student Transferred in (From another Illinois School District).

# Exiting 2013 Enrollments

- Online
  - SIS Home Screen

Illinois State Board of Education

Student Information System

Illinois State Board of Education (ISBE) Student Information System (SIS)

SESSION TIMEOUT 19:57

Login:

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Graduation Cohort

Teacher

Batch Files

Reports

Help

Log Out

The available facilities of ISBE SIS are listed below :

- Search for a Student ID
- Request a Student ID
- Correct an Assessment Record
- Exit an Enrollment
- Upload a File
- Download a File
- View Reports
- Request a File
- Help


Have questions or need help? Contact our Call Center (217)558-3600 between 8:00am - 5:00pm CST, Monday - Friday or Click here to Contact Us

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# Exiting 2013 Enrollments

## ■ Online

### - Adjusted Cohort Graduation Rate - Search Screen

**Illinois State  
Board of Education**


**Student Information System**  
Adjusted Graduation Cohort Rate

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 19:51

Login:

Home

Student 

Search SID


Request New SID

Exit Enrollment

Assessment

Graduation Cohort

Teacher

Batch Files 

Reports

Help

Log Out

To update an exit for Graduation Rate please provide the SID and at least one of the following:

1. Last Name

2. First Name

(OR)

3. Date of Birth

Then click the 'Search' button

\*SID

123321123

AND AT LEAST ONE BELOW

\*Legal Last Name

Smith

\*Legal First Name

\*Date of Birth (mm/dd/yyyy)

Search

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# Exiting 2013 Enrollments

## ■ Online

- Student's "Adjusted Cohort Graduation Rate" Data (two fields are editable)

**Illinois State Board of Education**


**Student Information System**  
Adjusted Graduation Cohort Rate

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 18:10

Login:

Home

Student 

Search SID


Request New SID

Exit Enrollment

Assessment

Graduation Cohort

Teacher

Batch Files 

Reports

Help



Log Out

**SID : 123321123**  
**Legal Last Name : Smith**  
**Legal First Name : Christopher**  
**Date Of Birth : 01/01/1996**

**Student Enrollment**

<b>Enrollment Type</b>	Original entry into a U.S school	<b>School Year</b>	2012
<b>RCDTS for Home</b>	123455432112345	<b>RCDTS for Serving</b>	123455432112345
<b>Enrollment Grade Level</b>	12 - Grade 12	<b>FTE</b>	1.00
<b>Enrollment Date</b>	08/08/2011	<b>Exit Date</b>	04/04/2012

**Cohort Graduation Data**


<b>1st School Year in Grade 9</b>	2008	
<b>Enrollment Exit Type</b>	Promoted	

Back Edit

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# Exiting 2013 Enrollments

- Online
  - Edit Screen

**Illinois State Board of Education**


**Student Information System**  
Adjusted Graduation Cohort Rate

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:45

Login:

Home

Student 

Search SID


Request New SID

Exit Enrollment

Assessment

Graduation Cohort

Teacher

Batch Files 

Reports

Help

Log Out

**SID : 123321123**  
**Legal Last Name : Smith**

**Legal First Name : Christopher**

**Date Of Birth : 01/01/1996**

**Student Enrollment**

<b>Enrollment Type</b>	Original entry into a U.S school	<b>School Year</b>	2012
<b>RCDTS for Home</b>	123455432112345	<b>RCDTS for Serving</b>	123455432112345
<b>Enrollment Grade Level</b>	12 - Grade 12	<b>FTE</b>	1.00
<b>Enrollment Date</b>	08/08/2011	<b>Exit Date</b>	04/04/2012

**Cohort Graduation Data**

**1st School Year in Grade 9**


**Enrollment Exit Type**

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# Exiting 2013 Enrollments

## ■ Online

- Review/Submit Screen – Local evidence selection is mandatory

**Illinois State Board of Education**


**Student Information System**  
Adjusted Graduation Cohort Rate

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:53

Login:

Home

Student 

Search SID


Request New SID

Exit Enrollment

Assessment

Graduation Cohort

Teacher

Batch Files 

Reports

Help

Log Out

**SID : 123321123**  
**Legal Last Name : Smith**



**Legal First Name : Christopher**

**Date Of Birth : 01/01/1996**

**Student Enrollment**

<b>Enrollment Type</b>	Original entry into a U.S school	<b>School Year</b>	2012
<b>RCDTS for Home</b>	123455432112345	<b>RCDTS for Serving</b>	123455432112345
<b>Enrollment Grade Level</b>	12 - Grade 12	<b>FTE</b>	1.00
<b>Enrollment Date</b>	08/08/2011	<b>Exit Date</b>	04/04/2012

**Cohort Graduation Data**

<b>1st School Year in Grade 9</b>	2008	
<b>Enrollment Exit Type</b>	Moved Out of the United States	

☒ I have verified local evidence supporting my selection.

Cancel


Submit

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# Exiting 2013 Enrollments

## ■ Online

- The Adjusted Cohort Graduation Rate has been successfully updated

**Illinois State Board of Education**


**Student Information System**  
Adjusted Graduation Cohort Rate

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:57

Login:

[Home](#)

[Student](#) 

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[Request New SID](#)

[Exit Enrollment](#)

[Assessment](#)

[Graduation Cohort](#)

[Teacher](#)

[Batch Files](#) 

[Reports](#)

[Help](#)

[Log Out](#)

**The Adjusted Cohort Graduation Rate has been successfully updated**

**SID : 123321123**

**Legal Last Name : Smith**



**Legal First Name : Christopher**

**Date Of Birth : 01/01/1996**

**Student Enrollment**

<b>Enrollment Type</b>	Original entry into a U.S school	<b>School Year</b>	2012
<b>RCDTS for Home</b>	123455432112345	<b>RCDTS for Serving</b>	123455432112345
<b>Enrollment Grade Level</b>	12 - Grade 12	<b>FTE</b>	1.00
<b>Enrollment Date</b>	08/08/2011	<b>Exit Date</b>	04/04/2012

**Cohort Graduation Data**

<b>1st School Year in Grade 9</b>	2008	
<b>Enrollment Exit Type</b>	Moved Out of the United States	

[Back](#) [Edit](#)

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# Exiting 2013 Enrollments

---

- “Adjusted Cohort Graduation Rate” Recap
  - All of your students will need to be exited before an accurate Adjusted Cohort Graduation Rate can be calculated
  - Your 4 and 5 year Adjusted Cohort Graduation Rate will be included on your school report card – Accuracy is very important
  - This is for grades 9 – 12 only
  - The 2013 data will be final as of August 16, 2013 at 4:00 PM

# 2014 School Year Changes

---

- **Changes starting August 1, 2013**
  - **Serving School RCDTS**
  - **21st Century Indicator**
  - **Early Childhood Outcomes – Progress Rating**
  - **ELL Screener will be mandatory for the 2014 School Year**
  
- **New Collections starting August 1, 2013**
  - **RSSP (Regional Safe School Program)**
  - **High School Students Taking Community College Courses**

# 2014 School Year Changes

---

- **Home School RCDTS**

- 15 character code ISBE assigns that uniquely identifies the elementary, middle/junior, or high school a student attends or would attend if not placed/transferred to another school/program to receive needed services.

- **Serving School RCDTS**

- 15 character code ISBE assigns that uniquely identifies a school/program where a student is being educated.
- Cannot end in “0000” if it is an ROE, public school district, or other state funded school

- **RCDTS (Region-County-District-Type-School)**

▪ R	Region Code	2 Characters
▪ C	County Code	3 Characters
▪ D	District/Serving Entity Code	4 Characters
▪ T	Type Code	2 Characters
▪ S	School Code	4 Characters

# 2014 School Year Changes

---

- **21st Century Indicator**

- For students in grades K -12, ensure the 21st Century Indicator remains accurate throughout the school year. It will be used in conjunction with the following IWAS applications:
  - 21st Century Continuation
  - 21st Century New Awards
  - 21st Century Community Learning Centers



# 2014 School Year Changes

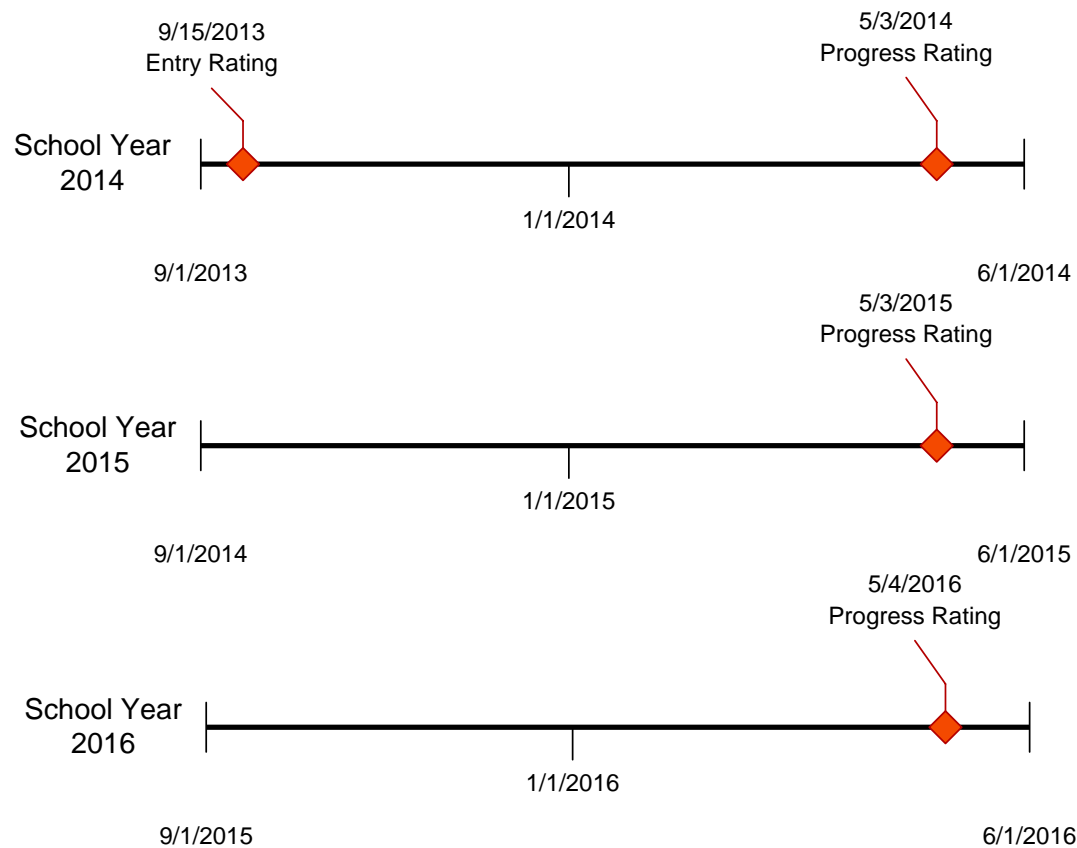
---

## ■ Early Childhood Outcomes – Progress Rating

- The Early Childhood Outcomes Advisory Committee recommended the change to improve school districts tracking on early childhood special education students.
  - Allow the school districts the ability to submit data at any time
  - Improve data quality
  - Use existing ECO data collection process
- Pre-K Students with IEP
- An Early Childhood Outcomes “Entry Rating” Is mandatory before the student’s enrollment is exited
- Upon exiting an enrollment an Early Childhood Outcomes Progress Rating will be required if the last rating is more than 6 months old
- The Early Childhood Outcomes ratings may be submitted to SIS at any time while the student is enrolled

# 2014 School Year Changes

## ■ Example Student



# 2014 School Year Changes

---


## ■ Early Childhood Outcomes

### - Primary Anchors

- 01 Assessment and Evaluation Programming System (AEPS)
- 02 Carolina Curriculum for Infants and Toddlers/Preschoolers with Special Needs
- 03 High Scope Child Observation Record
- 04 Creative Curriculum Assessment – **Retired**
- 05 Hawaii Early Learning Profile (HELP)
- 06 Individual Growth and Development Indicators (IGDI) – **Retired**
- 07 Transdisciplinary Play-Based Assessment (TPBA)
- 08 Work Sampling System
- 09 IEP for Speech Only – **Retired**
- 10 Teaching Strategies GOLD – **New**
- 11 Early Learning Scales (ELS) – **New**
- 12 Ages and Stages Questionnaire (ASQ) – **New**
- 99 Erroneous

# 2014 School Year Changes

## ■ Example 1: Entry Rating without a Progress Rating




**Illinois State Board of Education**

**Student Information System**  
Early Childhood Outcomes

SIS HOME | ISBE HOME | LOG OFF

SESSION TIMEOUT 19:09



Login: RCDT432





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[Student](#)   
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[Request New SID](#)  
[Exit Enrollment](#)  
[Assessment](#)   
[Adjusted Cohorts](#)  
[Teacher](#)  
[Batch Files](#)   
[Reports](#)  
[Help](#)  
[Log Out](#)

To view School / District Name and contact information, please click on the Home School RCDTS number.

**SID:** 892321708  
**Legal Last Name:** Smith  
**Legal First Name:** Alex  
**Date Of Birth:** 01/01/2000


**Entry Ratings**

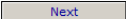

**Home School**  **Rating Date** 

<b>Positive Social Relationships</b>	<b>Acquire Use and Knowledge Skills</b>	<b>Take Appropriate Action to Meet Own Needs</b>
<b>Rating</b> 	<b>Rating</b> 	<b>Rating</b> 
<b>Participation in Ratings</b>		
<b>Coordinator, LEA Representative or Administrator</b> <input type="radio"/> Yes <input type="radio"/> No		<b>Early Childhood Teacher</b> <input type="radio"/> Yes <input type="radio"/> No
<b>Psychologist or Social Worker</b> <input type="radio"/> Yes <input type="radio"/> No		<b>Speech/Language Pathologist</b> <input type="radio"/> Yes <input type="radio"/> No
<b>Another Related Service Provider (e.g. OT/PT)</b> <input type="radio"/> Yes <input type="radio"/> No		<b>Parents Involvement</b> 

**Progress Rating**

There are currently no Annual Ratings entered for this student.




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# 2014 School Year Changes

## ■ Example 2: Entry rating with a progress rating




**Illinois State Board of Education**

**Student Information System**  
Early Childhood Outcomes

SIS HOME | ISBE HOME | LOG OFF

SESSION TIMEOUT 19:09



Login: RCDT432





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[Search SID](#)  
[Request New SID](#)  
[Exit Enrollment](#)  
[Assessment](#)   
[Adjusted Cohorts](#)  
[Teacher](#)  
[Batch Files](#)   
[Reports](#)  
[Help](#)  
[Log Out](#)

To view School / District Name and contact information, please click on the Home School RCDTS number.



**SID:** 892321708  
**Legal Last Name:** Smith  
**Legal First Name:** Alex  
**Date Of Birth:** 01/01/2000






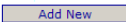
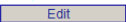
### Entry Rating



**Home School**  **Rating Date** 

<b>Positive Social Relationships</b> Rating 	<b>Acquire Use and Knowledge Skills</b> Rating 	<b>Take Appropriate Action to Meet Own Needs</b> Rating 
<b>Participation in Ratings</b>		
<b>Coordinator, LEA Representative or Administrator</b> <input type="radio"/> Yes <input type="radio"/> No	<b>Early Childhood Teacher</b> <input type="radio"/> Yes <input type="radio"/> No	
<b>Psychologist or Social Worker</b> <input type="radio"/> Yes <input type="radio"/> No	<b>Speech/Language Pathologist</b> <input type="radio"/> Yes <input type="radio"/> No	
<b>Another Related Service Provider (e.g. OT/PT)</b> <input type="radio"/> Yes <input type="radio"/> No	<b>Parents Involvement</b> 	

### Progress Rating

**Home School**  **Rating Date** 

<b>Positive Social Relationships</b> Rating 	<b>Acquire Use and Knowledge Skills</b> Rating 	<b>Take Appropriate Action to Meet Own Needs</b> Rating 
<b>Made Progress</b> <input type="radio"/> Yes <input type="radio"/> No	<b>Made Progress</b> <input type="radio"/> Yes <input type="radio"/> No	<b>Made Progress</b> <input type="radio"/> Yes <input type="radio"/> No
<b>Participation in Ratings</b>		
<b>Coordinator, LEA Representative or Administrator</b> <input type="radio"/> Yes <input type="radio"/> No	<b>Early Childhood Teacher</b> <input type="radio"/> Yes <input type="radio"/> No	
<b>Psychologist or Social Worker</b> <input type="radio"/> Yes <input type="radio"/> No	<b>Speech/Language Pathologist</b> <input type="radio"/> Yes <input type="radio"/> No	
<b>Another Related Service Provider (e.g. OT/PT)</b> <input type="radio"/> Yes <input type="radio"/> No	<b>Parents Involvement</b> 	
<b>Primary Assessment</b> 		
<div> </div> <div>1</div>		

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# 2014 School Year Changes

---

- **ELL Screener will be mandatory for the 2014 School Year**

- ELL screener will be mandatory for the following students:
  - Home Language or Native Language other than English
  - SID created after August 1<sup>st</sup>, 2013
  - Enrolled in grades K-12
  - No ELL Screener data exists in ISBE SIS
- More than one ELL Screener may be provided if needed.

# New SIS Data Collections for School Year 2014


---

- **RSSP (Regional Safe Schools Program)**

- The Regional Safe School application will be integrated with the Student Information System for the 2014 school year.
- It is essential that the student is enrolled with the correct Serving RCDTS identified as the RSSP.
- If you cannot locate an RCDTS code for the RSSP, either call and ask the RSSP or use the SIS RCDTS look-up located on the SIS webpage.
  - <http://www.isbe.net/sis/html/rcdts.html>

# New SIS Data Collections for School Year 2014

## ■ SIS – Enrollment Regional Safe School Program Link

**Illinois State  
Board of Education**


**Student Information System**  
Student Details

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 19:54

Login: RCDT432


Home

Student 

Search SID


Request New SID

Exit Enrollment

Assessment 

Adjusted Cohorts

Teacher

Batch Files 

Reports

Help

Log Out

Click on the tabs to view the student details. To view School / District Name and contact information, please click on either the Home or Serving School RCDTS number.

SID: 999999999

Legal Last Name: Smith

Legal First Name: John

Legal Middle Name: Michael

Student Demographic

Student Enrollment

Program Indicators

Regional Safe School Program

**Student Enrollment: Active**

Enrollment Type for Serving	Re-entry to the same school	School Year for Serving	2013
RCDTS for Home	<a href="#">999999999999999</a>	RCDTS for Serving	<a href="#">123456789019300</a>
Enrollment Date for Serving	08/15/2012	FTE for Serving	1.00
Entry/Grade Level for Serving	7 - Grade 7	Regional Safe School Program	<a href="#">View Details</a>
Discipline	<a href="#">View Details</a>		
Homeless			
Exit Date		Exit Status	
Exit Type			
Student Course Assignment	<a href="#">View Details</a>		

1 2 3 4 5

1 | 5

Add Enrollment


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# New SIS Data Collections for School Year 2014

## ■ SIS – Regional Safe Schools Program Data Collection



Illinois State  
Board of Education

Student Information System  
Regional Safe Schools Program Data

SIS HOME | ISBE HOME | LOGOFF

SESSION  
TIMEOUT 19:50

Login: RCDT432

Home

Student

Search SID

Request New SID

Exit Enrollment

Assessment

Adjusted Cohorts

Teacher

Batch Files

Reports

Help

Log Out

**Demographics**

SID : 999999999  
Legal Last Name : Smith  
Home RCDTS : 999999999999999

Legal First Name : Jane  
Serving RCDTS : 999999999999999

Middle Name : Lynn  
School Year : 2013

Enrollment Date : 08/15/2012  
Exit Date :

Complete all Mandatory fields \*

Reason for Referral \*

Eligibility Status \*

**Academic Services**

GED Tutoring \*  
☐ Yes ☒ No

Tutoring \*  
☐ Yes ☒ No

**Curricular Outcomes**

GED Test Successfully Completed \*  
☐ Yes ☒ No

Curriculum Related Employment \*  
☐ Yes ☒ No

**Other Services**

Date of Alternate Education Plan \*

Behavior Modification \*  
☐ Yes ☒ No

Community Service \*  
☐ Yes ☒ No

Individual/Group Counseling \*  
☐ Yes ☒ No

Life Skills Training \*  
☐ Yes ☒ No

Mentoring \*  
☐ Yes ☒ No

Parenting Classes for Parents \*  
☐ Yes ☒ No

Referral for Social Services \*  
☐ Yes ☒ No

School to Work \*  
☐ Yes ☒ No

Next

Cancel

# New SIS Data Collections for School Year 2014

---

- **High School Students Taking Community College Courses**


- To comply with Section 2-3.144 of the Illinois School Code, as well as with sections 10-21.4 or 34-8, high school and unit district superintendents are required to complete and submit to the Illinois State Board of Education an annual survey that documents the number of high school students taking community college courses and the names of the courses taken.

- [http://www.isbe.net/research/htmls/hs\\_college\\_courses.htm](http://www.isbe.net/research/htmls/hs_college_courses.htm)

- The High School Students Taking Community College Courses collection will be integrated into the SIS Student Course Assignment for the 2014 school year.

# New SIS Data Collections for School Year 2014

## ■ SIS – Search SID – Student Enrollment Tab




**Illinois State Board of Education**

**Student Information System**  
Student Details

SIS HOME | ISBE HOME | LOGOFF

SESSION TIMEOUT 19:57

Login: RCDT432

[Home](#)  
[Student](#)   
[Search SID](#)  
[Request New SID](#)  
[Exit Enrollment](#)  
[Assessment](#)   
[Adjusted Cohorts](#)  
[Teacher](#)  
[Batch Files](#)   
[Reports](#)  
[Help](#)  
[Log Out](#)

Click on the tabs to view the student details. To view School / District Name and contact information, please click on either the Home or Serving School RCDTS number.

SID: 999999999

Legal Last Name: Smith      Legal First Name: Jane      Legal Middle Name: Lynn

[Student Demographic](#)   [Student Enrollment](#)   [Program Indicators](#)

Student Enrollment: **Active**

Enrollment Type for Serving	Re-entry to the same school	School Year for Serving	2013
RCDTS for Home	<a href="#">9999999999999999</a>	RCDTS for Serving	<a href="#">9999999999999999</a>
Enrollment Date for Serving	08/15/2012	FTE for Serving	1.00
Entry/Grade Level for Serving	8 - Grade 8		
Discipline	<a href="#">View Details</a>		
Homeless			
Exit Date		Exit Status	
Exit Type			
Student Course Assignment	<a href="#">View Details</a>		

1 2 3 4 5 6 7 8


1 | 8

[Add Enrollment](#)

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or [Click here to Contact Us](#)  
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# New SIS Data Collections for School Year 2014




## ■ SIS – Search SID – Student Course Assignment View

**Illinois State  
Board of Education**

**Student Information System**  
Student Course Assignment

SIS HOME | ISB

Login: RCDT432


[Home](#)  
[Student](#)   
[Search SID](#)  
[Request New SID](#)  
[Exit Enrollment](#)  
[Assessment](#)   
[Adjusted Cohorts](#)  
[Teacher](#)  
[Batch Files](#)   
[Reports](#)  
[Help](#)  
[Log Out](#)


**SID : 999999999**  
**Legal Last Name : Smith**  
**Home RCDTS : 500820900041002**


**Legal First Name : Jane**  
**Serving RCDTS : 500820900041002**


**Middle Name : Lynn**  
**School Year : 2013**


**Enrollment Date : 01/01/2000**  
**Exit Date :**

 **Term 1**

 **Term 2**

 **Term 3**

 **Term 4**


 **Term 5**

[Edit](#) [Return To Search](#)

**NOTE**  
To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, the [Outside Course Assignment](#) page.

# New SIS Data Collections for School Year 2014

## ■ SIS – Search SID – Student Course Assignment – Edit Course




**Illinois State Board of Education**

**Student Information System**  
Student Course Assignment

SIS HOME | SISB HOME | LOGOFF

Session Timeout 19:48

Login: RCDT432

**Home**  
**Student**   
Search SID  
Request New SID  
Exit Enrollment  
**Assessment**   
**Adjusted Cohorts**  
**Teacher**  
**Batch Files**   
**Reports**  
**Help**  
**Log Out**

**SID : 999999999**  
**Legal Last Name : Smith**  
**Home RCDTS : 500820900041002**  
**Legal First Name : Jane**  
**Serving RCDTS : 500820900041002**  
**Middle Name : Lynn**  
**School Year : 2013**  
**Enrollment Date : 01/01/2000**  
**Exit Date :**

**Catalog Type:** ☒ Prior to Secondary Courses ☐ Secondary  
**Subject Area:** 62 - Business and Marketing (prior-to-secondary)  
**State Course:** 62001A000-Business/Office Career Exploration **Add Course**  
**Semester:** ☐ Term 1 ☐ Term 2 ☐ Term 3 ☐ Term 4 ☐ Term 5

**Term 1**

	State Course Id	State Course Title	Section	Start	End	Credit	Grade
<a href="#">Select</a>	51036A000	Language Arts (grade 8)	000211401	08/15/2012			
<a href="#">Select</a>	51138A000	Writing (grade 8)	000212001	08/15/2012			
<a href="#">Select</a>	52038A000	Mathematics (grade 8)	000212201	08/15/2012			
<a href="#">Select</a>	53238A000	Science (grade 8)	000212501	08/15/2012			
<a href="#">Select</a>	54438A000	Social Studies (grade 8)	000212604	08/15/2012			
<a href="#">Select</a>	55101A000	General Band	000210901	08/15/2012			
<a href="#">Select</a>	58038A000	Physical Education (grade 8)	000210705	08/15/2012			

**State Course Id**  
62001A000

**State Course Title**  
Business/Office Career Exploration

**Section**

**Start**

**End**

**Credit**

**Grade**  
- Select -

**Local Course Code**

**Local Course Title**

**Course Level**  
- Select -

**Course Setting**  
- Select -

**Dual Credit**  
☐ Yes ☐ No

**Articulated Credit**  
☐ Yes ☐ No

**Attendance Actual**

**Attendance Total**

**Numeric Grade Actual**

**Numeric Grade Maximum**

**Displaced Homemaker**  
☐ Yes ☐ No

**Single Parents or Pregnant Women**  
☐ Yes ☐ No

**Community College Course**  
Lincoln Land Community College - 146685

**Term 2**

# 2013 Summer Training

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## ■ New User and/or Refresher Training

- Training will cover current and new SIS functionalities
- Specific dates, locations, and registration will be posted on the ISBE SIS webpage at [www.isbe.net/sis/](http://www.isbe.net/sis/)
- *Please only register for one session*
  - Morning: 9:00 a.m. to 12:00 p.m.
  - Afternoon: 1:00 p.m. to 4:00 p.m.

## Early Planning Dates

- July 30 – August 1, 2013
- August 6 – 8, 2013
- August 13 – 15, 2013

# Upcoming Key Dates

PSAE Last Day of Testing	May 8, 2013
PSAE First Day of Assessment Correction	May 9, 2013
ACCESS Last Day of Assessment Correction	May 24, 2013 4:00 p.m. Deadline
ISAT and IAA Scores Posted on SIS	June 3, 2013
ISAT and IAA Last Day for Assessment Correction	June 17, 2013 4:00 p.m. Deadline
PSAE Scores Posted on SIS	July 9, 2013
PSAE Last Day of Assessment Correction	July 16, 2013 4:00 p.m. Deadline
ACCESS Posting of Final Scores	Mid-July 2013
IAA and ISAT Posting of Final Scores	July 22, 2013

\*

\* Change from Original Schedule  
ACCESS Last Day of Assessment Correction

**May 31, 2013**  
4:00 p.m.. Deadline

# Upcoming Key Dates

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<b>Last Day to Exit Enrollments for 2013 School Year</b>	<b>July 31, 2013 4:00 p.m. Deadline</b>
ELL data due	
Birth to 3 data due	
Participant Demographic (Birth to 3) data due	
Early Childhood data due	
Early Childhood Outcomes data due	
Homeless data due	
Student Discipline data due	
Student Course Assignments data due	
Teacher Course Assignments data due	
<b>PSAE Posting of Final Scores</b>	<b>August 2, 2013</b>
<b>Adjusted Cohort Graduation Rates</b>	<b>August 16, 2013 4:00 p.m. Deadline</b>

For a list of all SIS Key Dates, please visit the following link:

[http://www.isbe.net/SIS/html/key\\_dates.htm](http://www.isbe.net/SIS/html/key_dates.htm)



# Districts' Next Steps

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- Include Student State IDs on uploaded files
- Check assessment scores and make any necessary corrections
- Provide all Student Discipline records by 4:00 p.m., on July 31, 2013
- Exit 2013 school year enrollment records by 4:00 p.m., on July 31, 2013
  - **ELL** data is due
  - **Early Childhood Outcomes** data is due
  - **Homeless** data is due
  - **Birth to 3** data is due
  - **Caregiver** data is Due
- Run reports and verify student data is accurate and complete!
- Provide all Student Course Assignment data (Grade K-12)
- Provide all Teacher Course Assignment data (Grade K-12)
- Verify that your Adjusted Cohort Graduation Rate is accurate. If needed, make appropriate changes to the “Cohort Exit Type Code” and the “First Year in 9<sup>th</sup> Grade”
  - Perform after exiting students for the 2013 SY and before deadline of August 16, 2013 4:00 PM

# Districts' Next Steps

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- Sign up appropriate personnel for upcoming ISBE SIS training sessions
- **Increased importance of providing accurate student enrollment data!**
  - Enrollment Start and End Dates
  - Grade Level
  - Home School RCDTS (**School where student resides**)
  - Serving School RCDTS (**School where student attends, the course is being taught and the teacher is assigned**)
  - Student can have only one Home school RCDTS but multiple Serving schools (**Area Career Centers, Special Education Private Facilities, Regional Safe Schools, etc.**)
- **Why?**
  - Student Course Assignment
  - Teacher Course Assignment
  - Vocational Funding
  - Student Discipline



# Where to Direct Questions

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## ■ ISBE SIS Resource Materials

- Located on the ISBE SIS webpage at [www.isbe.net/sis/](http://www.isbe.net/sis/)
  - ISBE SIS Announcements
  - User Manual
  - File Format Layouts
  - Excel Templates
    - Tips for Completing (*Data Collection Name*) Template
    - Steps for Creating and Uploading (*Data Collection Name*)
  - Data Elements
  - Archived Meetings and Presentations
  - Frequently Asked Questions

# Where to Direct Questions

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- **ISBE Help Desk**

- (217) 558-3600

- [help@isbe.net](mailto:help@isbe.net)

- **SIS Policy Questions** will be directed to the Center for Performance
    - **SIS Technical Questions** will be directed to the IBM team

## **Notice – This Webinar is being Recorded**

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This webinar is being recorded. Please do not provide any Student , Personal or Vendor information.